

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: March 21, 2023

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer, 2025
Vern Boehme, Board Member 2024
Grant Goris, Board Member 2023
Chris Hall, Board Member 2023
Kevin Heneghan, Board Member 2025
Joel Mueller, Board Member 2023
Forrest Van Ness, Board Member 2025
Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor
Allison Dolak, Principal
Debbie Anderson, Director of Finance

ABSENT: None

GUEST: Janie Fisher

CC: File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7 p.m.

Pastor Jason Auringer opened the meeting with prayer.

February 2023 Minutes approved by e-mail.

New Business:

Tom Ruff requested an adjustment to the evening's consent agenda order to allow for a presentation by Deaconess Janie Fisher. Unanimous agreement.

- Fundraising Policy to Support Youth Ministry Objective – Deaconess Janie Fisher presented a fundraising proposal for the upcoming 2025 National Youth Gathering

(NYG). Discussion regarding budgetary items, including line item and specific accounts to prepare for the NYG.

MLT Reports

Senior Pastor's Report – The BOD reviewed Pastor Auringer's submitted report.

Principal's Report – BOD members reviewed Allison Dolak's submitted report. Discussion regarding security cameras and moving forward with the plan as discussed at the February 2023 BOD meeting.

Business Manager's Report – None

Treasurer's Report – The BOD reviewed the submitted Dashboard and financial reports.

Kevin Heneghan made the motion to accept the Dash Board/Treasurer's Report as presented. Forrest Van Ness seconded the motion. Motion approved by unanimous vote.

EXECUTIVE SESSION

At approximately 7:55 p.m. Tom Ruff called the Executive Session to order. Discussion regarding organizational staffing needs.

At approximately 8:25 p.m. Tom Ruff ended the Executive Session.

OPEN QUESTIONS

- Questions for Pastor Auringer – None
- Questions for Allison Dolak – Vern Boehme asked about the March 10 Grandparents Day. Allison made comments on the March 4 Early Childhood Conference held at Immanuel.
- Questions for Carol Waddell, as Business Manager - None

OLD BUSINESS

Information Security Committee – Chris Hall stated no update.

Parking Lot Improvements – Grant Goris reviewed the March 21, 2023, parking lot update e-mail regarding St. Charles County's increased stipulations to the project. Solutions to the project's design are anticipated in the next couple of weeks.

Follow-up on runoff issues – Tom Ruff presented for review a follow-up letter regarding property run-off issues.

Long-Term Planning Update – Tom Ruff shared the Committee's review of the Lutheran Church Extension Fund (LCEF) resources as to ministry clarity relating to long-term planning. The Committee will work in combination with LCEF and Immanuel's MLT to gain a better understanding of the direction of the ministry of Immanuel. Simultaneously, the Committee will continue discussions regarding Immanuel's physical plant needs, e.g., property, sewer, building maintenance.

Business Manager Job Description Development – Pastor Auringer and Allison Dolak are continuing a review and the development of both team and individual responsibilities and job descriptions.

BOD Nomination and Selection Process – Vern Boehme reported on current BOD nominees. The nomination process is moving forward as outlined in 2023 timeline. Nominee bios are in development for presentation to Immanuel stewards.

150th Anniversary – Discussion regarding establishing the planning committee. Carol Waddell and Kevin Heneghan to meet with the MLT.

Policy Update – Joel Mueller asked for clarification on how to get original policy copies in order to update the documents.

NEW BUSINESS

Other New Business — The BOD reviewed the March 21, 2023, request for consideration from Paul Edwards regarding the need for a wheelchair accessible van. Action Item: Tom Ruff will respond to Paul Edwards' request.

BOD SELF-REVIEW

The Board conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Chris Hall made a motion to adjourn. Kevin Heneghan seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:55 p.m.

Next BOD Meeting – Tuesday, April 18, 2023