IMMANUEL LUTHERAN CHURCH & SCHOOL — Wentzville (ILCS-Wentzville)

BOARD OF DIRECTORS **MEETING MINUTES**

DATE:	July 21, 2026
BY:	Bonnie Schulte, Secretary 2027
PRESENT:	Tom Guenzler, Chair, 2027 Carol Waddell, Treasurer 2028 Scott Alexander, Board Member 2028 Rick Leitz, Board Member 2029 Dave Liefer, Board Member 2029 Susan Maag, Board Member 2028 Karen Modde, Board Member 2029 Jason Auringer, Senior Pastor Allison Dolak, School Principal Tom Roma, Associate Pastor Sam Pitsch, Associate Pastor Dan Ebert, Executive Director of Finance Russ Hoppe, Executive Director of Facilities Tammy Brenningmeyer, Assistant Principal
Guest:	None
Absent:	Brian Parker, Board Member 2027
CC:	File – Dropbox ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt with any required changes.

If any action is required, the name indicates the party responsible, and the date indicates the due date.

Board of Directors (BOD) Interim Chair, Vice-Chair Tom Guenzler, called the meeting to order at 7 p.m.

Pastor Auringer shared a reading from and made comments on a passage from Psalm 27 and with prayer.

Election of 2026-2027 BOD Officers
Bonnie Schulte brought forward to the Board the name of Tom Guenzler to serve as Chair for the 2026-2027 BOD year. Carol Waddell seconded the motion. Motion approved unanimously.

Carol Waddell brought forward to the Board the name of Scott Alexander to serve as Vice-Chair for the 2026-2027 BOD year. Susan Maag seconded the motion. Motion approved unanimously.

Susan Maag nominated Bonnie Schulte to serve as Secretary for the 2026-2027 BOD year. Scott Alexander seconded the motion. Motion approved unanimously.

It was noted that BOD Treasurer Carol Waddell was elected to a three-year term (2025-2028) as Treasurer by ILCSW voters at the May 27, 2025, Voters Meeting.

Consent Agenda – Approval of Minutes, Treasurer's Report, and Financial Reports
Approval of Minutes – No corrections were noted to the June 16, 2026, Board of Directors meeting minutes.

Treasurer's Report — Treasurer Carol Waddell commented on April through June 2026 general fund contributions and the Capital Reserve Fund, and the blessing in the number of baptisms Immanuel experienced during the 2025-2026 year, i.e., 32 more than in the previous fiscal year.

Financial Reports – Executive Director of Finance Dan Ebert presented the 2025-2026 Fiscal Year year-end reports, commenting on church contributions and school tuition, management of both church and school expenses that ended below budget, a year-end surplus, and year-end bank account balances.

ACTION: Rick Leitz made the motion to approve the June 16, 2026, Board of Directors meeting minutes and to file financial reports for audit. Susan Maag seconded the motion. Motion carried by unanimous vote.

MLT Reports
Senior Pastor's Report – The Board reviewed Pastor Auringer's report. Pastor Auringer commented on a recent meeting among Immanuel's pastors to discuss job descriptions, roles, and responsibilities alongside gaps in Immanuel's ministry; and an upcoming teambuilding meeting among the MLT.

Principal's Report – Board members reviewed Allison Dolak's submitted report. Allison noted the benefits of implementing the recent software system to manage the School's data and that teachers will report back on August 3 for the start of classes on August 13.

Executive Director of Facilities Report – The Board reviewed Russ Hoppe's submitted report. Russ commented on continued summer cleaning projects, including cleaning of the Wentzville Campus church steeple; titling for a LERT truck donation; and New Melle Campus audio visual capabilities.

OLD BUSINESS
Update Concerning Land Acquisition with Kolb Grading Development – Russ Hoppe and Dan Ebert reported on continued efforts of a possible land acquisition, including ongoing conversations with attorneys.

Update Concerning Capital Campaign Status – Pastor Auringer provided an update of the planned Capital Campaign, which is ready to begin when expansion project renderings are finalized.

Update Concerning Plans for Building Expansion – Pastor Auringer reported on recent activity regarding building expansion, including opportunities relating to design-build versus design-bid-build delivery methods.

Update Concerning the Building Committee-Expansion Project – Susan Maag presented to the BOD an Overview of the Building Committee summary. With consideration given to improving alignment and effectiveness, the completion of the Immanuel Lutheran-New Melle merger, and the current building expansion project, the Board discussed redefining specific objectives of the Long-Range Planning Committee that was established August 2022. The Long-Range Planning Committee members appointed in 2022 were Vern Boehme, Russ Hoppe, Becky Hoskins, Rod Kumm, and John Waddell.

ACTION: Susan Maag brought forward the names of Dave Liefer as chair, and Ryan Duggan, Grant Goris, Russ Hoppe, and Mike Schlipp as members of Immanuel Lutheran's Building Committee-Expansion Project. A Building Committee Overview was provided as a job description for this committee. Scott Alexander seconded the motion. Motion approved by unanimous vote.

Update Concerning Utilization of LCEF Resources for Future Planning – Russ Hoppe reported on conversations with LCEF Resources to define the scope of LCEF's involvement in Immanuel Lutheran's building project efforts. A meeting is scheduled for July 29, 2026, with LCEF.

NEW BUSINESS:
Update BOD 2026-2027 Calendar – Board members approved the proposed 2026-2027 schedule of meeting dates, noting an earlier January 2027 meeting date may necessitate a delay in receipt of financial documents for that meeting.

Clarification of Policies Concerning the Signing of Contracts – Bonnie Schule, on behalf of Capital Campaign Co-Chair Becky Hoskins, requested review of the Board Policies regarding signing of contracts (2.1.12). Board Policies stand with MLT members committing to timely signing of necessary contracts.

Planning for August BOD-MLT Workshop – 9 a.m.-1 p.m. Saturday, August 15
Suggested topics for consideration include:

- Building Committee – Expansion updates, land acquisition, LCEF involvement
- 2025-2026 surplus funds allocation
- Update of 2024-2027 Immanuel Ministry Clarity strategic plan, including ChMS system
- Update of 6-year ILS school plan
- Board Policies and Constitution updates, e.g., interim BOD chair procedures.

Board Appointment of Capital Campaign Co-Chairs – Sharron Blalock and Becky Hoskins
ACTION: Susan Maag made the motion to appointment Sharron Blalock and Becky Hoskins as Co-Chairs of Immanuel Lutheran Church-Wentzville's capital campaign. Scott Alexander seconded the motion. Motion approved by unanimous vote.

Discussion of Allocation of 2025-2026 Surplus Funds – Dan Ebert brought forward recommendations regarding allocation of surplus funds. Discussion tabled for the August 2026 Board Workshop.

Gap in Board Chair from June to July – The Board noted that a potential gap in leadership exists between the end of June of one fiscal year and the Board's first meeting in the new fiscal year when the previous Board chair will not be a Board member as of the end of June. The Board tabled the discussion to the August 2026 BOD Workshop as part of the Board Policies update.

Concordia Seminary-St. Louis Cookout – Chair Tom Guenzler and Russ Hoppe provided an update of the August 7 Seminary cookout that ILCSW is hosting. Russ shared that an expected attendance of seminary students and their families is 200-250.

Housing Allowance Change – Dan Ebert Hoskins brought forward one housing allowance request.
ACTION: Susan Maag made the motion to approve the housing allowance request made by Tammy Brenningmeyer. Scott Alexander seconded the motion. Motion approved by unanimous vote.

Board members shared celebrations.

ACTION: At approximately 8:59 p.m. Susan Maag made the motion to extend the meeting agenda to 9:10 p.m. to address the remaining agenda items. Scott Alexander seconded the motion. Motion passed unanimously.

BOD SELF-REVIEW
The Board conducted their Self-Review.

Pastor Tom Roma closed the meeting leading the group in the Lord's Prayer.

There being no further business, Rick Lietz made the motion to adjourn the meeting. Scott Alexander seconded the motion. Motion approved by unanimous vote. Meeting adjourned at approximately 9:10 p.m.

Upcoming Dates:
6:30 p.m. Tuesday, July 28, Engage Event: Family Movie Night, Ratterman Theatre, O'Fallon, Mo.
9 a.m.–1 p.m. Saturday, August 15, BOD-MLT Workshop, Pitman Funeral Home Event Center, 1543 Wentzville Parkway, Wentzville
7 p.m. Tuesday, September 15, BOD Meeting
7 p.m. Monday, September 28, Voters Meeting
7 p.m. Tuesday, October 20, BOD Meeting