



## Scholarship Application Information for LESA Schools

*LESA Scholarship, LASE Specialized Education Scholarship,  
MO District Scholarship Program & MO Scholars use the FACTS Online Application*

### **LESA-Member Schools in Missouri – Please Note:**

Students in Missouri District LCMS schools are eligible for tuition assistance through the Missouri District Scholarship Program, funded by the Loftus Trust, and administered by LESA. It is not necessary for the family to apply separately for Missouri District scholarship funds. \*MO Scholars Empowerment Scholarship uses FACTS for their application as well.

## Timeline for 2024/2025 Scholarship Awards Process

### **January 1**

Applications available to submit online on the FACTS website:

<https://online.factsmgmt.com/ga/aid/inst/4FG82>

- Include application flyer with re-enrollment information, new family packets, at open houses, and through newsletters. **Application fee is \$40.**

### **January – March**

Host a LESA Scholarship Application Night at your school allowing families to come in and complete their application with the help of school personnel and/or the LESA staff. Contact Maureen Gersman at 314.200.0790 or [mgersman@lesastl.org](mailto:mgersman@lesastl.org) to arrange for the LESA staff to attend.

- LESA will host a virtual application event on February 27, 12 – 7pm. Email with link for families to sign up for a timeslot will be sent in January.

### **April 10**

Deadline for **application submission** to be considered for May awards (1<sup>st</sup> round)

### **April 30**

Deadline for **application verified/complete** with FACTS to be considered for May awards

### **April 30**

Deadline to complete the ‘School Comments’ section on the FACTS website for each child in your school that has an application. *\*\*Students with this information left blank will not be reviewed. Students not enrolled will not be reviewed. Please call or email Maureen with any questions or student enrollment updates.*

### **May 24**

Schools and families will be notified via email of award determinations from LESA. LASE will notify their families separately. **Reminder:** LASE Scholarship funds are only available to LASE students for whom an additional tuition fee is assessed.



**Disbursement:** Funds for LESA’s Scholarship Program will be disbursed in two payments – the first in early September 2024 and the second in mid-January 2025.

**Withdrawn Students:** It is important to notify LESA of any student with an award who withdraws from your school. This award will be redirected to a student on the waiting list who may be waiting for funding to determine if they can attend a Lutheran school.

**New Students/Wait Listed Students**

- After May awards, new scholarships will be awarded once per month as funding becomes available
- **Please make sure to review your School Comments Form** on FACTS **monthly** to ensure you have completed this section for any new child applying for a LESA Scholarship
- Any family requesting financial aid after the April 10th deadline is encouraged to check the LESA website before applying for financial aid to determine if there is any funding available. Applications received after the April 10<sup>th</sup> deadline are reviewed on a case-by-case basis with new students having priority. Applicants will be notified as soon as a determination of funding is reached.

**Documentation Requirements**

- Federal tax return (Form 1040) from most recent tax year
- W-2’s from most recent tax year received by all Parents/Guardians listed on application
- All documentation that establishes sources and amount of other monthly or yearly income received (i.e. welfare, food stamps, unemployment, child support, alimony, workers compensation)
- Schedule 1, Schedule C, Schedule K, Schedule 3, etc., if applicable
- All corporate, partnership, and trust tax forms, if a Parent/Guardian owns interest in a corporation or partnership or if any member of the household owns interest in a trust

**FACTS Support Team**

- **School Admin Help Line – 1-866-412-4637**
- **Applicant Help Line – 1-866-315-9262**

Maureen Gersman  
LESA Scholarship Program Director/Office Manager  
314-200-0790  
[mgersman@lesastl.org](mailto:mgersman@lesastl.org)

*Lutheran Elementary School Association (LESA)*

*LESA provides financial resources for children in need to obtain Lutheran Christian education in the St. Louis area. We promote and advocate for efforts to improve the sustainability and quality of Lutheran Christian schools*