

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: February 20, 2024

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer 2025
Vern Boehme, Board Member 2024
Grant Goris, Board Member 2026
Kevin Heneghan, Board Member 2025
Becky Hoskins, Board Member 2026
Russ Hoppe, Board Member 2026
Forrest Van Ness, Board Member 2025

Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor
Allison Dolak, Principal
Debbie Anderson, Director of Finance

ABSENT: None

CC: Tammy Brenningmeyer, Assistant Principal
File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7 p.m.

Pastor Jason Auringer opened the meeting with a reading and comments on Psalm 27:4 and with prayer: "... to gaze upon the beauty of the LORD ..." Not an occasional glance, but a focused study on the beauty of God and who He is. How do we, as believers in Jesus Christ, help others understand our identity in Christ? How do we focus on Christ's identity and what He has accomplished for us?

January Notes approved via e-mail.

MLT Reports

Senior Pastor's Report – The BOD reviewed Jason Auringer's submitted report. Vern Boehme asked if the installation of pew cushions is settled.

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Principal's Report – The BOD reviewed Allison Dolak's submitted report.

- Sprinkler incident update – Vern Boehme asked about the pipe burst in the Gym Building kitchen and the repairs made.
- Allison commented on the NLSA accreditation documentation to be submitted February 20, 2024, followed by an Accreditation Visit Team visit on March 21 with their findings. Allison encouraged Board members to attend the March 21 team visit.

EXECUTIVE SESSION

At approximately 7:25 p.m. Tom Ruff called the Executive Session to order.

- Discussion regarding an ex-student parent grievance.
- Discussion regarding a third-party contractual issue.

At approximately 7:50 p.m. Tom Ruff ended the Executive Session.

Business Manager Report – None

Treasurer's Report – The BOD reviewed the submitted Dashboard and financial reports. Carol Waddell commented on the remaining Overflowing Campaign.

Becky Hoskins made the motion to accept the Dash Board/Treasurer's Report as presented. Vern Boehme seconded the motion. Motion approved by unanimous vote.

Bonnie Schulte requested that Sunday School attendance numbers be added to the dashboard metrics.

OPEN QUESTIONS

Questions for Pastor Auringer

- Comfort Dog Ministry – Discussion regarding the recent request regarding Immanuel pursuing a Comfort Dog Ministry, the process and timing needed to support such an undertaking, and Becky Hoskins' recent discussion with a parish member about the endeavor. The MLT will respond to the request.
- Parking Lot Traffic Flow – Vern Boehme asked about adding directional signage in the parking lot (in response to Barb Schlichting's December 4, 2023, e-mail).
- Security/Intruder/Medical Emergency/Safety – Discussion regarding Darlene Whited's recent e-mail. ACTION ITEM: Russ Hoppe will respond to Darlene regarding security program updates.

Questions for Allison Dolak – None

Questions for Carol Waddell, as Business Manager – None

OLD BUSINESS

Parking Lot Completion – Grant Goris reported the parking lot project is wrapped up, including curbs altered as requested. The BOD expressed their appreciation to Grant for both the time he invested and for leading this project.

Long-Term Planning Committee Update – Tom Ruff stated the Committee is moving forward with campus master plan bids that address space utilization.

Long-Term Financial Planning Team – Kevin Heneghan reported the Planning Team met in January to discuss the scope of this team’s work, address future capital campaign(s), gain clarity of long-term planning needs, and the possibility of establishing an endowment fund. Team members: Dan Ebert (chair), Kevin Heneghan, Brian Parker, Carol Waddell, Jason Auringer, and Tom Roma

150th Anniversary Planning – Carol Waddell reported the committee met on January 30. Dates established include:

- September 15, 2024 – Outdoor Service, including a social activity
- November 10, 2024 – Formal festival service, 8 a.m. and 10 a.m. service times

Update on BOD nomination process – Vern Boehme reported on the BOD nomination process.

- Information will be included in the February 25, 2024, electronic iNews and hard copy Newsletter.
- Nomination forms, etc., will be placed at the Welcome Desk.
- Nominations due by March 17, 2024
- Election to be held at the May 20, 2024, Voters Meeting.
- Committee members: Vern Boehme (BOD Vice-Chair), Grant Goris (BOD member), Becky Hoskins (BOD member), Joel Mueller (steward), Kris Schuldt (steward), Laura Stolin (steward), and Carol Waddell (BOD member), and Pastor Tom Roma

NEW BUSINESS

Other New Business

Housing Allowance Requests – Tom Ruff brought forward housing allowance requests from Constance Gray (95%) and Abigale Brocato (50%). Vern Boehme made the motion to approve the housing allowance requests as made by Constance Gray and by Abigale Brocato. Kevin Heneghan seconded the motion. Motion approved by unanimous vote.

Financial Review – Tom Ruff encouraged the MLT to move forward with review.

Jason Auringer asked Board members if there was any issue with the ensemble practicing during the same time the BOD meeting is held, e.g., sound, ability to hear. No issues expressed.

Allison Dolak responded to Carol Waddell’s earlier question regarding the MO Scholars program.

Allison Dolak brought the updated ILCS mark (logo) to the attention of the BOD.

BOD SELF-REVIEW

The Board conducted their self-review.

Members closed the meeting with the Lord’s Prayer.

Becky Hoskins made the motion to adjourn the meeting. Kevin Heneghan seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:51 p.m.

Upcoming Dates:

BOD Meeting March 19, 2024

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