

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

WORKSHOP MINUTES

DATE: August 20, 2023

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer 2025
Vern Boehme, Board Member 2024
Kevin Heneghan, Board Member 2025
Russ Hoppe, Board Member 2026
Becky Hoskins, Board Member 2026
Grant Goris, Board Member 2026
Forrest Van Ness, Board Member 2025
Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor
Allison Dolak, Principal

ABSENT: None

Guest: None

CC: Tammy Brenningmeyer, Assistant Principal
File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the Workshop to order at 12:50 p.m.

Pastor Jason Auringer opened the Workshop with prayer.

July 2023 BOD Meeting Minutes approved by e-mail as presented.

Vision and Planning

Jason Auringer led the BOD in a discussion of proposed strategic planning items:

- Complete “Clarity of Mission”
- Complete reworked church job descriptions, with addition of an Executive Director role
- Establish a “Phase II” partnership agreement with St. Paul Lutheran Church – New Melle
- Establish a more consistent visitation ministry for shut-ins
- Clarify and publish Elder roles

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- Consider building possibilities where additional land is not required
- Establish more care groups, e.g., Grief Share, Stephen Ministry
- Provide a designated space for youth
- Begin a young adult program

Allison Dolak shared additional planning items:

- Updated Immanuel Lutheran School policy manuals
- Parking lot security measures
- March 2024 Accreditation
- Parking lot access, parking in general

Tom Ruff made the recommendation to form a long-range financial planning team charged with looking forward into Immanuel's financial needs.

2022-2023 Excess Fund Distribution

The BOD discussed distribution of excess funds with an agreed upon recommendation to the voters of Immanuel Lutheran Church as follows.

Excess funds of \$306,000, after LEAD allocation:

\$275,400 campus expansion

\$25,000 charitable giving Grace Chapel Lutheran Church and School

\$5,600 Dedicated global mission fund

LCMS Convention Update – Russ Hoppe

Russ Hoppe presented to the BOD an update from the recent LCMS convention.

Ongoing Business Discussions

Voters Meeting Agenda – Tom Ruff clarified that the September Voters Meeting typically entails a ministry update. Tom led a discussion regarding a proposed agenda for the September 25, 2023, Immanuel Lutheran Church Voters Meeting.

Annual Calendar Review

Tom Ruff provided the BOD with the annual calendar.

Treasurer's Report

The BOD reviewed the treasurer report as submitted by Carol Waddell.

Becky Hoskins made the motion to accept the Dash Board/Treasurer's Report as presented. Russ Hoppe seconded the motion. Motion approved by unanimous vote.

Building Update

Allison Dolak shared an update of the main church building as a result of the recent flooding issue.

Review of Selected Policies —Tom Ruff led the BOD through a review of the Board Policies document.

Action Item: At its next board meeting, the BOD will discuss the need for and timeliness of a church financial review.

Additional item:

Allison Dolak commented on the following:

- Future contact with BOD members regarding various support with the upcoming ILS accreditation process.
- Distribution of an updated school calendar via Google Drive
- Installation of security cameras
- Addition of security film to windows on September 1, 2023
- Completion of a State funded grant covering costs of cameras, walkie-talkies, security film, etc.

Formal Adjournment

Tom Roma closed the Workshop with prayer.

Vern Boehme made the motion to adjourn the Workshop. Grant Goris seconded the motion. Motion approved by unanimous vote. Workshop adjourned at 4:45 p.m.

Voters Meeting – 7 p.m. September 25, 2023

Next BOD meeting – 7 p.m. Tuesday, September 19, 2023