

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: November 15, 2022

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer, 2025
Grant Goris, Board Member 2023
Chris Hall, Board Member 2023
Kevin Heneghan, Board Member 2025
Forrest Van Ness, Board Member 2025
Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor
Allison Dolak, Principal
Debbie Anderson

ABSENT: Vern Boehme, Board Member 2024
Joel Mueller, Board Member 2023

CC: Debbie Anderson
File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7 p.m.

Pastor Jason Auringer opened the meeting with prayer.

October 2022 BOD Workshop Minutes approved by e-mail as presented.

MLT Reports

Senior Pastor's Report – The BOD reviewed Pastor Auringer's submitted report. Pastor Auringer responded to questions regarding the Adult Confirmation/New Member and Wednesday Confirmation 2.0 studies.

Principal's Report – BOD members reviewed the Principal's Report. Allison Dolak answered questions regarding the part-time admissions counselor position that is supporting new families who are considering enrollment in Immanuel Lutheran School. Discussion regarding updates to

the wireless security system and looping in needed individuals. Allison will move forward with updates.

Business Manager's Report – No report

Treasurer's Report – The BOD reviewed the submitted Dashboard and financial reports. Carol Waddell commented on specific giving areas: mortgage obligation shortage and general contributions. Dollars have been pulled from the reserve account July-October to meet the mortgage obligation.

Kevin Heneghan made a motion to accept the Dash Board/Treasurer's Report as presented. Grant Goris seconded the motion. Motion approved by unanimous vote.

OPEN QUESTIONS

- Questions for Pastor Auringer – None
- Questions for Allison Dolak – None
- Questions for Carol Waddell, as Business Manager – None

OLD BUSINESS

Information Security Committee – Chris Hall is working with the Alliance Defending Freedom (ADF) team regarding best practices.

Parking Lot Improvements – Grant Goris reported the project is waiting on St. Charles County approval. A Special Voters Meeting regarding the project was held on Sunday, November 6. Meeting Minutes attached.

Long-Term Planning Update – Tom Ruff stated the Committee will prepare a report regarding facility utilization and expansion needs incorporating assessment phase findings. A December Committee meeting is to be scheduled.

Follow up on legal review of policies – Tom Ruff reported for Joel Mueller that policies, including Immanuel Lutheran's statement of belief and constitution, were sent to ADF for review.

Develop Business Manager Role – Tom Ruff stated work continues on developing a job description.

December Christmas Event – Tom Ruff reported for Joel Mueller that the BOD Christmas event is scheduled for Monday, December 12. No other BOD meeting will be held in December. Board members were asked to consider helping replenish the BOD Fund, i.e., \$50 each member.

NEW BUSINESS

Other New Business — None

BOD SELF-REVIEW

The Board conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Chris Hall made a motion to adjourn. Kevin Henneghan seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 7:50 p.m.

Next BOD Meeting – Christmas Event, Monday, December 12, 2022

Senior Pastor's BOD Report
November 2022

Since our last meeting:

1 funeral, 1 Jeff City Correctional visit, 1 LERT day, 1 elder meeting, 2 shut in calls, several hospital visits & baptisms

Wednesday Confirmation 2.0 finished up a study on The Lord's Prayer; resume in mid-January

Adult Confirmation/New Member Welcome set for December 4th

Communion and Bible Study at the Boulevard continues with Roma and me alternating Wednesdays

Leading chapel at Lutheran High tomorrow (Taking Dolak, Charter & Schlipp)

Participated in some taping for the new website

Midweek Advent with be at 345 & 645 on November 30 & December 7 & 14

Christmas worship schedule: Saturday: 3, 5, 7 PM; Sunday at 10 AM

New Year's Weekend TBD

Embraced

Equipped

Engage

Principal's BOD Report

November 15th, 2022

1. Hired a new admissions counselor-part time
2. We had THREE Patriot Pen essay winners! They will be honored on November 21st
3. Looking at a wireless security system-update?
4. Students will be adding to the advent services at the 6:45 service and the first Sunday in December at 9:30 and 11.
5. Kindergarten visit dates coming up in December
6. Lily D. rang the bell and is free from her cancer treatments! We will celebrate her in chapel tomorrow!
7. Lutheran High St. Charles is leading our chapel on the 16th.
8. Our Scholar Bowl Team is currently 7-1-0. We sent in the application to state yesterday!

| IMMANUEL LUTHERAN CHURCH DASH BOARD | | | |
|--|---------------|------------------------|------------------|
| Three Month General Giving vs Projected General Giving | | | |
| | Giving | Projected | Variance |
| 2022-2023 | \$ 247,735 | \$ 272,200 | \$ (24,465) |
| 2021-2022 | \$ 292,385 | \$ 248,200 | \$ 44,185 |
| Giving - GENERAL | | 2022-2023 | 2021-2022 |
| August 31, 2022 | \$ 77,473 | August 31, 2021 | \$ 83,940 |
| September 30, 2022 | \$ 74,146 | September 30, 2021 | \$ 88,198 |
| October 31, 2022 | \$ 96,116 | October 31, 2021 | \$ 120,247 |
| 3-month total | \$ 247,735 | 3-month total | \$ 292,385 |
| Giving - CAPITAL CAMPAIGN - Mortgage Payment | | | |
| August 31, 2022 | \$ 21,188 | August 31, 2021 | \$ 31,386 |
| September 30, 2022 | \$ 28,104 | September 30, 2021 | \$ 29,618 |
| October 31, 2022 | \$ 27,962 | October 31, 2021 | \$ 32,098 |
| 3-month total | \$ 77,254 | 3-month total | \$ 93,102 |
| Obligation (3) Months | \$ 99,744 | Obligation (3) Mo. | \$ 104,298 |
| Attendance Worship Services | | 2022-2023 | 2021-2022 |
| August 31, 2022 | 3,239 | August 31, 2021 | 2,958 |
| September 30, 2022 | 2,958 | September 30, 2021 | 3,264 |
| October 31, 2022 | 3,906 | October 31, 2021 | 3,702 |
| 3-month total | 10,103 | 3-month total | 9,924 |
| August=in church 2,235 + YouTube views 1,004 September=in church 2,414 + YouTube views 544 October=in church 2,820 + YouTube views 1,086 | | | |
| Missing 9/4 8 am and 9/18 was Outdoor Service | | | |
| Attendance Bible Class | | 2022-2023 | 2021-2022 |
| August 31, 2022 | 234 | August 31, 2021 | 272 |
| September 30, 2022 | 197 | September 30, 2021 | 106 |
| October 31, 2022 | 354 | October 31, 2021 | 280 |
| 3-month total | 785 | 3-month total | 658 |
| Youth | | 2022-2023 | 2021-2022 |
| Confirmation | | Confirmation 24 | |
| Baptisms | | 2022-2023 | 2021-2022 |
| August 31, 2022 | 1 | August 31, 2021 | 0 |
| September 30, 2022 | 1 | September 30, 2021 | 0 |
| October 31, 2022 | 4 | October 31, 2021 | 0 |
| 3-month total | 6 | 3-month total | 0 |

Immanuel Lutheran Church

Voters Meeting

November 6, 2022

Stewards of Immanuel met in the Fellowship Hall and Tom Ruff called the voters meeting to order at 9:20 a.m.

Background information was provided — part of a four-year long-term plan was to develop additional parking area/spaces. In May 2022 voters approved the expenditure up to \$125,000 for additional parking. Initially the plan was to have a gravel surface with intentions to resurface to concrete or asphalt at a later date.

Grant Goris provided the site improvement plan from the engineers and contractors in compliance with St. Charles County specifications and requirements for additional parking east of the existing parking area. St. Charles County would not permit a gravel parking lot. Proper drainage and routing of surface water is the primary concern. Substantial excavation and grading are necessary as well as additional asphalt/concrete and a drainage basin/retention pond.

Surface water and improper drainage is a problem causing damage to the current asphalt area requiring repairs and replacement. A survey has been completed and the engineers have determined the excavation and drainage plans are necessary to proceed with the additional hard surface parking area. The current bid is \$265,000 plus \$20,000 for engineering fees. The bid will be executed upon approval by St Charles County. Contractors indicate it will be spring before work can be done and prices will be locked in per bid.

A question was asked if there would be an entry/exit from the additional parking area; St. Charles County will not allow the second access.

The area to the east of the existing parking is the only land option for additional parking at this time. Additional land acquisition surrounding the church is being pursued as part of the current long-term planning.

A motion to proceed with the bid of \$285,000 and plan for additional parking upon approval by St. Charles County was made by Rod Kumm. Motion seconded and passed.

Tom Ruff also provided an update that the Business Administrator job description is in the process of being developed by Pastor Auringer, Principal Dolak and Ruff.

Meeting adjourned.

Submitted by Carol Waddell