

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: November 18, 2021

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer 2022
Roger Huslage, Board Member 2022
Forrest VanNess, Board Member 2022
Grant Goris, Board Member 2023
Chris Hall, Board Member 2023
Joel Mueller, Board Member 2023
Allison Dolak, Principal

ABSENT: Vern Boehme, Board member 2024
Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor

CC: File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff opened the meeting with prayer at 7:02 p.m.

October BOD Meeting Minutes approved via e-mail.

MLT Reports

Senior Pastor's Report – The BOD reviewed the submitted report.

- Chris Hall inquired about the upcoming Advent services, ILS Christmas programs, and involvement of ILCSW school children in the services.
- Joel Mueller asked about the Business Manager and the open Finance Manager & Human Resource Manager duties within the scope of a business administrator role. Discussion regarding staffing needs within a church of Immanuel's size.

Principal's Report – The BOD reviewed the report. Discussion regarding Immanuel's enrollment trends and future parking needs, as well as the open teaching position with Joann Massmann's planned retirement (7th-8th Grade ELA) at the end of the school year.

Business Manager's Report – No report

Immanuel Lutheran Church & School Board of Directors Meeting Minutes 11.18.2021

Treasurer's Report – Carol Waddell reviewed the report, noting expenses, which are down from budget, positive giving, and the steady pace of online worship service viewership. Carol commented that as we enter into the winter months, weather plays a significant role in expense levels. Carol also brought to the attention of the group the status of the BOD Fund, which is depleted.

Forrest Van Ness made a motion to accept the Treasure Report as presented. Grant Goris seconded the motion. Motion approved by unanimous vote.

Property Manager Report – The BOD reviewed the submitted information, i.e., Property & Building Ministry update. Carol Waddell commented on the positive impact Mike Schlipp continues to make on the maintenance and upkeep of the property.

OPEN QUESTIONS

- Questions for Pastor Auringer - None
- Questions for Allison – No additional questions

OLD BUSINESS

Information Security (on-going item) – Chris Hall inquired about IT security training for the school staff.

Balcony/Sanctuary Improvements Committee – Roger Huslage reported that each of three contractors have submitted bids for proposed improvements to the balcony and sanctuary, noting that bids do not include either architect or permit fees. The committee will meet after Thanksgiving 2021 to review bids in detail, followed by a committee recommendation to the BOD. Targeted May through July 2022 work dates, when school is not in session, will necessitate a timely response to contractors. A Special Voters Meeting, with BOD recommendation to the voters, is slated in the next six weeks.

Constitution Review Plans – Tom Ruff commented on the open forum held on November 3. The BOD affirmed bringing forward for approval the proposed Constitution and the Statement of Belief to the stewards of Immanuel at the upcoming voters meeting.

BOD Christmas Dinner Plans – Carol Waddell and Bonnie Schulte shared details for the Thursday, December 18, BOD Christmas celebration, which is to be held at Crossroads Brewery with A Touch of Class Catering by Christi providing the meal. BOD members are responsible for their meal expense.

NEW BUSINESS

Tom Ruff shared that Russ Hoppe will serve as Immanuel's congregational representative to the Lutheran Foundation, an organization providing grant assistance to congregations to support community outreach work.

The BOD conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Joel Mueller made a motion to adjourn. Chris Hall seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:35 p.m.

Next meeting 7 p.m. Thursday, January 20, 2022

Senior Pastor's BOD Report
November 2021

My apologies for my absence this month. I need to check on my parents in Minnesota and this Thursday and Friday are the only days that work until January. I appreciate you understanding.

Please read and reread the 18-page survey summary for our discussion at our January meeting.

Business Manager: A revised job description has been posted
We have a couple of leads but so far nothing definite

Online church directory! Sign up BOD!

The New Member Welcome is this weekend at 9:30
Also this weekend at 9:30: An update from Hearts & Hope on Butangala

Thanksgiving Eve worship is at 7 PM with Matzat preaching

7 PM Midweek Advent services will be different this year; they will not be ILS Christmas programs; instead, the different grades will provide two musical selections at each of the 3 Wednesday night services; Scripture, some hymns and a brief homily will also be included.

A meeting with Pastor Fisher, St. Paul leadership and Immanuel is in the works for January; Tom Roma, Allison and I, along with 2 or 3 other YTBD board members – past or present – will attend.

Christmas Worship Reminder:
Christmas Eve: 3, 5, 7 PM
Christmas Day: 10 AM
December 26: 10 AM

Principal's BOD Report for November 18, 2021

1. We have started family interviews for the 2022-23 school year in November. My projected number for the 22-23 school year for K-8 is between 350-355. (We need more parking).
2. Mrs. Massmann is retiring at the end of this school year, so I have contacted the Concordia's for candidates. I have received a few candidates from CUW, but that is it and we are starting the interview process. I will talk more in person at the meeting.
3. Our Scholar Bowl Team, Robotics Team and Basketball Teams are in full swing.
4. I have my final due on November 23rd in my Advanced Law class and then I am done with school.
5. Our teachers conference will be virtual on Monday, November 22nd.
6. The students are out of school all next week.



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Date: **11/18/2021**
To: **Board of Directors**
From: **Carol Waddell, Treasurer**

Overflowing Campaign

Church and School Ministry

Property & Building Ministry

Gym building roof repaired- All ice guards in place (replaced all missing and broken) all new boots installed around pipes.

Replacing all the non-working exterior over-door lights with LED fixtures

Several cafeteria kitchen repairs to freezers, refrigerators and oven, everything currently working as it should

Getting everything sealed and winterized.

Fire Marshall inspection on 11/10 went very well. No issues were reported.

Our alarm systems communicate to our monitoring service over phone lines currently, and that system is an ongoing problem as the lines are not very good at carrying the digital signals. We are constantly addressing trouble codes and alarms because of this. Per the advice of our monitoring company, we are installing a cellular communicator which will act more like a cell phone and completely bypass these phone lines. This was a one-time \$500 cost and an additional \$24/month on our monitoring service but expected to be a lot less hassle and trouble alarms.

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2021-2022	\$ 271,791	\$ 248,200	\$ 23,591
2020-2021	\$ 228,007	\$ 230,900	\$ (2,893)

Giving - GENERAL

2021 - 2022

2020 - 2021

August 31, 2021	\$ 83,682	August 31, 2020	\$ 85,650
September 30, 2021	\$ 67,862	September 30, 2020	\$ 64,442
October 31, 2021	\$ 120,247	October 31, 2020	\$ 77,915
3-month total	\$ 271,791	3-month total	\$ 228,007

Due to COVID19 began offering On-Line Giving and Give + app on Smart Phones

Giving - CAPITAL CAMPAIGN - Mortgage Payment

August 31, 2021	\$ 31,386	August 31, 2020	\$ 63,633
September 30, 2021	\$ 49,954	September 30, 2020	\$ 22,859
October 31, 2021	\$ 32,098	October 31, 2020	\$ 20,878
3-month total	\$ 113,438	3-month total	\$ 107,370
LCEF Obligation (3) Mo.	\$ 99,744	Obligation (3) Mo.	\$ 104,298

Attendance Worship Ser

2021 - 2022

2020 - 2021

August 31, 2021	3,264	August 31, 2020	3,513
September 30, 2021	2,900	September 30, 2020	2,754
October 31, 2021	3,702	October 31, 2020	2,587
3-month total	9,866	3-month total	8,546

Aug= in church [2,319] + YouTube views [945]

YouTube 2,078 + 1,435

Sept=in church [2,119] + YouTube views [781]

YouTube 1,407 + 1,347

Oct=in church [2,600] + YouTube views [1,102]

YouTube 1,373 + 1,214

Attendance Bible Class

2021 - 2022

2020 - 2021

August 31, 2021	272	August 31, 2020	83
September 30, 2021	106	September 30, 2020	123
October 31, 2021	280	October 31, 2020	183
3-month total	658	3-month total	240

Youth

2021

2020

Confirmation	24	Confirmation	30
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Baptisms

2021 - 2022

2020 - 2021

August 31, 2021	0	August 31, 2020	2
September 30, 2021	0	September 30, 2020	3
October 31, 2021	0	October 31, 2020	0
3-month total	0	3-month total	5