

## IMMANUEL LUTHERAN CHURCH & SCHOOL

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### BOARD OF DIRECTORS

### MEETING MINUTES

**DATE:** April 19, 2022

**BY:** Bonnie Schulte, Secretary 2024

**PRESENT:** Tom Ruff, Chair 2024  
Carol Waddell, Treasurer 2022  
Roger Huslage, Board Member 2022  
Forrest Van Ness, Board Member 2022  
Grant Goris, Board Member 2023  
Chris Hall, Board Member 2023  
Joel Mueller, Board Member 2023  
Tom Roma, Associate Pastor  
Allison Dolak, Principal

**ABSENT:** Jason Auringer, Senior Pastor  
Vern Boehme, Board Member 2024

**CC:** File – Dropbox  
ILCSW.net website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Chair Tom Ruff called the meeting to order at 7 p.m. Pastor Tom Roma opened the meeting with prayer.

Correction to report of March 2022 meeting: Next meeting day Thursday, April 19, 2022, to read Tuesday, April 19, 2022.

#### **MLT Reports**

Senior Pastor's Report – The BOD reviewed the attached report submitted by Pastor Auringer.

- Joel Mueller asked for clarification on the St. Paul-New Melle and Pastor Maxx Fisher coaching process. Pastor Roma shared how the consulting team is coming alongside St. Paul leadership to assist in determining strengths, resources, and ongoing congregational efforts, etc.
- Grant Goris asked about upgrades to the sanctuary. Carol Waddell provided a committee update.

Principal's Report – Allison Dolak reviewed the attached report.

- Carol Waddell noted the favorable nature of school families worshipping at Immanuel-Wentzville on Easter Sunday.
- Open Teaching Positions – Allison shared that with the exception of the music position, all positions are filled.
- Fine Arts Facility Expansion – Discussion on future opportunities of a Fine Arts facility to enhance Immanuel Lutheran School programs. Discussion how such an expansion fits into the long-term strategy/facility planning.
- Expanded parking – The BOD discussed parking lot expansion. Tom Ruff recommended preparing a proposal to present to the voters at the May 2022 Voters Meeting.  
Action Item: Forrest Van Ness, Chris Hall, Tom Ruff and Grant Goris will connect with Dan Ebert, former chair of the long-term facility planning committee, to review previous information that was gathered for a potential expansion project and prepare a recommendation.

Business Manager’s Report – Carol Waddell highlighted BOD communication and reviewed attendance numbers during Easter Sunday services. Carol also noted that we are entering into the last nine to 10 weeks of the fiscal year and how the 2021-2022 budget should finish out.

Treasurer’s Report – Carol Waddell reviewed the attached Dashboard report.

Joel Mueller made a motion to accept the January-March 2022 Dashboard/Treasurer’s Report as presented. Grant Goris seconded the motion. Motion approved by unanimous vote.

#### **OPEN QUESTIONS**

- Questions for Pastor Auringer – No questions.
- Questions for Allison Dolak – Joel Mueller asked about the status of the staff interviewing process for 2022-2023 new hires. Allison commented that prayers have been answered with excellent candidates coming in.
- Questions for Carol Waddell, as Business Manager – None

#### **OLD BUSINESS**

Information Security (on-going item) – Chris Hall presented to the BOD the names of Brandon Charter and Richard Wuebbels as proposed committee members, with a fourth member to be finalized. The committee will meet with the MLT regarding specific information security needs, as well as looping in information from the ILCSW.net update.

Balcony/Sanctuary Improvements Committee – Roger Huslage reported that a meeting was held with the architect to finalize renovation plans. Plans will be taken to the County for permit approval(s) with work on target to begin the first/second week of June 2022. A notice will be placed in the church newsletter regarding disposal of chairs/filing cabinets.

BOD Nomination Committee – Joel Mueller presented to the BOD the names of those nominated: Kevin Heneghan, Russ Hoppe, Misty Riutzel, Forrest Van Ness, and Carol Waddell, including the attached BOD Candidate Bios.

Comfort Dog Ministry – Discussion regarding the Comfort Dog Ministry, including how the outreach program fits into the mission and vision of Immanuel-Wentzville. Tom Ruff proposed tabling the discussion to the next BOD meeting, with plans to raise awareness of the program among the congregation.

## **NEW BUSINESS**

Budget Process – Carol Waddell reviewed the proposed 2022-2023 budget, noting the budget will be ready to present at the May 2022 Voters Meeting.

BOD Orientation Process – Discussion regarding new Board member orientation needs. Tom Ruff encouraged members to consider the discussion in line with Board Policies and recommended that the discussion be tabled to the May 2022 meeting, with a follow-up training to be determined.

Dropbox, sharing/archival usage – Discussion regarding use of Dropbox as a sharing and archival tool, including on-going monitoring of documents stored.

The BOD conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Roger Huslage made a motion to adjourn. Chris Hall seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 9 p.m.

Next BOD meeting 7 p.m. Tuesday, May 17, 2022

Next Voters meeting 7 p.m. Monday, May 23, 2022

# BOD Candidate Bios



## **Kevin Heneghan**

My name is Kevin Heneghan, and I am honored to be considered to represent the congregation of Immanuel Lutheran Church-Wentzville. I grew up in a devout Christian home and attended a Christian grade school in Florissant, Missouri. In the early '90s my family moved to Troy, Missouri where I attended junior high and high school. I graduated from the University of Missouri-Columbia in 2002 with a Bachelor of Science Degree in Business Administration, with a dual emphasis in Finance and Banking & Real Estate. After college I moved back to the St. Louis area and began my banking career as an Assistant Bank Examiner with the Missouri Division of Finance. I am currently the President/ CEO & Chairman of the Board of New Frontier Bank in St. Charles, Missouri. I have been involved with and have served on several local boards of

nonprofits and community organizations over the years. My wife, Jill, and I met while attending Mizzou. In October 2004, we were married at Grace Lutheran Church, the church that Jill had attended while growing up in Lexington, Missouri. We moved to Wentzville the following year and joined Immanuel Lutheran Church in Wentzville. We currently live in Lake St. Louis, and have been blessed with four children, Samantha (12), Kate (9), Gus (5) and Nick (2). Sam, Kate, and Gus attend Immanuel Lutheran School, and Nick will start pre-school at Immanuel in the fall. My family and I have been fortunate to meet so many wonderful people and families through Immanuel Lutheran Church and School. If elected, I look forward to serving on the Board of Directors and helping further its purpose of "Uniting Families in Christ to reach new generations for Christ."



## **Russ Hoppe**

I began my Christian life with baptism at Good Shepherd City Mission, St Louis as an infant. I was confirmed at Good Shepherd, Hazelwood and later married my wife Karen there. We have been married for 46 years and have one daughter, Nicole (Jason) and two granddaughters. They live in O'Fallon so we get to see them often.

In 1985, we felt the call into full time ministry as construction superintendents serving Wycliffe Bible Translators. This moved us to Dallas, TX which served as our home base. For several years we participated in projects in Dallas, California and Peru. When Nicole reached school age, we needed less travel and more stability in our lives so we left the organization and remained in Dallas. We attended Cross of Christ Lutheran Church in Desoto, Texas. While we were there,

Cross of Christ was establishing a new congregation, Messiah Lutheran Church in Midlothian Texas, and we transferred there to help get the congregation started. A few years later we moved to Coppell, Texas and transferred to Prince of Peace Lutheran, Carrollton, Texas.

After 20 years in Texas a career change took us to Shreveport, Louisiana. Our plan was always to move back to the St Louis area when we retired, Karen retired in 2018 and I followed in late 2019. So, in 2019 we moved to Wentzville. We found Immanuel in early 2020 and have been attending regularly ever since.

Over the years I have served on Boards of Trustees, Evangelism, and Elders at the churches we've attended. I've also served on Building, Day School Feasibility, Day School startup and other committees. At Immanuel Karen and I have joined the Audio-Visual Team. I also serve as the congregational representative to the Lutheran Foundation. I have been praying for a way to be of more service now that I am retired. I would be honored to serve our Lord and our congregation if elected to the position.



## ***Misty Riutzel***

Blessings to you from our gracious Lord and Savior. My name is Misty Elaine Riutzel, and being considered for a Board position at Immanuel Lutheran Church is an honor.

I was born in Quincy, IL., and lived there until I was 36. All of my family and my husband Dave's family live there so we travel to Quincy often. I attended St. James Lutheran School and Church (LCMS) during my childhood. As a high schooler, I got the privilege to participate in many Ongoing Ambassadors for Christ weekends in the area, as well as two National Youth Gatherings. After I got married, I transferred my membership to Lutheran Church of St. John (LCMS), where my husband went through adult instruction and became a member. I taught Sunday School at both churches.

As far as my work experience, I have held positions in human resources, purchasing, and elementary teaching. I also was blessed to work as a librarian at the Quincy Public Library for six years. I received a M.S. in Education and a B.S. in Finance from Quincy University. Currently I substitute teach for Immanuel and for the Wentzville School District. The classroom, with children, is home to me. So is the church.

Two of my children go to Immanuel Lutheran School this year, and two will be there next school year. Elaine is 14, Luke is 12, and Caleb is 7. While my children were too young for school, I had the opportunity to be at home with them mostly full time. My husband works for Ameren MO.

My family has been at Immanuel since 2017. The fruitful Spirit guided and encouraged me to start a women's Wednesday morning Bible study that still meets. The group has a new leader but I sure try to attend and help when I can. Spending time in God's Word with other women has been a life changer. Women in Mission (LWML) welcomed me into their group a couple years ago, and you might see me greeting at the 9:30 AM service once a month. I am also affiliated with an organization called Moms in Prayer that is so dear to me, and keeps blessing me over and over.

In my spare time, I bake often, clean house, do laundry, and just simply hang out with my family and neighbors. My family also keeps busy with our dog Hannah. Baking and cooking for others brings me much joy. That corresponds with my desire to serve in general. I rely on the good Lord as my master planner, and I trust in His timing in regards to this position and everything else.

### ***Forrest Van Ness***



My name is Forrest Van Ness, and I am currently serving my first term as a member of the Board of Directors at Immanuel Lutheran Church and School of Wentzville. I was introduced to the Lutheran Church and began my worship at Immanuel in 2008. At that time, I was in search of a church and was so fortunate to have been welcomed by the most faithful and caring people I had ever met. Immanuel became my church home and later after moving to Hwy N, Immanuel became my mother's church home as well. I now have a lovely wife and two adult children, one of whom is in the US Air Force. We attend the Traditional service along with the Praise & Worship services as well as Bible Study. I was a late to join the Lutheran faith and now find God

at work with me and those around me. In my college years, I was as pulled towards servant leadership. My understanding of Servant Leadership however grew to have new meaning while worshipping at Immanuel. By God's grace, I quickly discovered that living in God's Word and prayer more clearly defines the richness of servant leadership. For me, servant leadership now requires a greater understanding of God's word (through determined study) so that my words and actions incorporate the examples given by Christ to his ministry. I try to reflect the examples set by Christ as I serve on our Board of Directors. I also serve as an Usher and Worship Assistant. I am humbled to be considered as a candidate for the Board of Directors. If elected to serve, I pray the Lord will guide me to glorify his name.

### ***Carol Waddell***



I became a member at Immanuel with my husband John when we moved to the area in 2012 from Nebraska. I have been a member of a Lutheran church my entire life. Currently at Immanuel I attend (usually) the 8 am service, Sunday morning Bible study, Tuesday 6 am Bible study via Zoom, and I serve on the Altar guild. I have enjoyed serving as Immanuel's treasurer for the past 3 years.

I am a graduate of the University of Illinois with a degree in Agriculture Journalism. In 1981, John and I moved to Nebraska where I assisted with the management and recordkeeping of our two veterinary clinics.

During our 31+ years living in Sutton, NE, I served on the Sutton Public Schools Board of Education for 16 years, Zion Lutheran Church Board of Directors, Sunday School and VBS superintendent, Zion Lutheran Church

Endowment Fund Committee, and participated in various adult Bible studies. I also helped launch the Sutton Community Foundation.

We have 3 married sons, 5 granddaughters and 1 grandson.

John and I are blessed God led us to Immanuel. Our faith has grown and deepened through the stewards and many opportunities at Immanuel. It would be an honor and privilege to serve as Immanuel's treasurer using the talents, gifts, and blessings God has given to me.

Senior Pastor's BOD Report  
April 2022

Since our last meeting:

0 funerals, 1 wedding; 2 visits; 4 pre-marriage sessions

Tuesday morning bible classes study on Colossians began 3/22

Weekly Wednesday Boulevard Communion Service (Roma & I rotate weekly)

An additional Sunday Bible Class will become the norm; next session will be Adult Confirmation 4/24

Mike Welker is our new custodian to replace Zach Andrews, who will be taking a teaching job

Sending "We miss you" cards to folks who haven't been in church

Upgrade of flooring and back wall of sanctuary in progress

New Melle & Pastor Fisher going through "coaching" with a consulting firm

We would like to install some planters to replace the shrubs by the main sanctuary doors

Updated Sunday Summer Worship 8 & 10:30 am with Bible classes from 9:15-10:15  
Begins Memorial Day weekend, May 29

Embraced

Equipped

Engage

## Principal's Report for April 2022

I know we have briefly discussed in our plan to expand some sort of overflow parking solution. The goal really should be July to get this accomplished for the 22-23 school year. (yes, I know that is not much time)

We are finishing up interviews for teaching positions.

All NLSA and MNSAA forms have been submitted to district office.

I have/am serving on St. Paul Des Peres (Consultant and Team Member) and Word of Life (Team Captain) NLSA Visits. I will also continue to serve on the MO District NLSA Review Committee. We meet on June 1<sup>st</sup>.

Our Trivia Night was a HUGE success (and was also a lot of fun)

I saw many of our families from school looking for a church home at Easter services.

8<sup>th</sup> grade graduation is May 19<sup>th</sup> at 7pm.

The last day of school is May 25<sup>th</sup>.

I know this isn't the right time with building prices being so high, but I don't want to let building expansion conversations go by the wayside. A building dedicated to Fine Arts would really bring our ministry to the next level. I would like to go on a few field trips to do some research on this topic. (ie. My recent visit to St. Paul's).



## IMMANUEL LUTHERAN CHURCH DASH BOARD

### Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2021-2022	\$ 264,199	\$ 233,600	\$ 30,599
2020-2021	\$ 267,589	\$ 229,100	\$ 38,489

Giving - GENERAL	2021 - 2022		2020 - 2021	
January 31, 2022	\$	92,366	January 31, 2021	\$ 86,779
February 28, 2022	\$	86,384	February 28, 2021	\$ 100,494
March 31, 2022	\$	85,449	March 31, 2021	\$ 80,316
3-month total	\$	264,199	3-month total	\$ 267,589

Giving - CAPITAL CAMPAIGN - Mortgage Payment				
January 31, 2022	\$	36,138	January 31, 2021	\$ 28,476
February 28, 2022	\$	60,299	February 28, 2021	\$ 69,211
March 31, 2022	\$	41,408	March 31, 2021	\$ 24,866
3-month total	\$	137,845	3-month total	\$ 122,553
Obligation (3) Months	\$	99,744	Obligation (3) Mo.	\$ 104,298

Attendance Worship Services	2021 - 2022		2020 - 2021	
January 31, 2022		4,011	January 31, 2021	3,477
February 28, 2022		3,290	February 28, 2021	2,955
March 31, 2022		3,925	March 31, 2021	
3-month total		11,226	3-month total	6,432

Jan=in church [2,380] + YouTube views [1,631]	2022 Lenten Services	
Feb=in church [2,351] + YouTube views [939]	YouTube Views	325
Mar=in church [3,074] + YouTube views [851]		

Attendance Bible Class	2021 - 2022		2020 - 2021	
January 31, 2022		230	January 31, 2021	136
February 28, 2022		273	February 28, 2021	113
March 31, 2022		239	March 31, 2021	166
3-month total		742	3-month total	415

Youth	2021 - 2022		2020 - 2021	
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Confirmation		24	Confirmation	30
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Baptisms	2021 - 2022		2020 - 2021	
January 31, 2022		0	January 31, 2021	0
February 28, 2022		4	February 28, 2021	2
March 31, 2022		6	March 31, 2021	2
3-month total		10	3-month total	4