

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: September 16, 2021

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer 2022
Roger Huslage, Board Member 2022
Forrest VanNess, Board Member 2022
Grant Goris, Board Member 2023
Chris Hall, Board Member 2023
Joel Mueller, Board Member 2023
Vern Boehme, Board Member 2024
Allison Dolak, Principal

ABSENT: Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor

CC: File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Tom Ruff led the group in an opening prayer.

July BOD Meeting and August BOD Retreat Minutes approved by e-mail.

MLT Reports

Senior Pastor's Report – The BOD reviewed the report.

Principal's Report – The BOD reviewed the report. Allison Dolak provided further clarification regarding the following:

- First meeting of the year of area Lutheran school principals.
- Vern Boehme asked for details regarding the Covid-19 guidelines. Allison Dolak provided additional explanation.

Business Manager's Report – No report

Treasurer's Report – Carol Waddell reviewed the report. Joel Mueller made a motion to accept the report as presented. Roger Huslage seconded the motion. Motion approved by unanimous vote.

- Discussion regarding individual BOD member's understanding of financial reports.

OPEN QUESTIONS

No questions

OLD BUSINESS

Information Security (on-going item) – Chris Hall provided an update on the information security committee. Chris reported that as installation moves forward on a new server and security camera(s), work will then begin on a final policy statement.

Balcony/Sanctuary Improvement Committee – Roger Hushuslalage reported that committee members (including himself, Vern Boehme, Forrest Van Ness, Rod Kumm, Jason Auringer, Joel Mueller, Sharon Blalock, Mike Schlipp, and Mark Kaiser) met in August to discuss balcony renovations.

- Committee members have had favorable meetings with three contractors. Bids on work to follow.
- Roger Huslage walked the BOD through proposed renovation plans, including timing options.

Tom Ruff asked that the Committee develop plans to also move forward needed sanctuary improvements.

Voters Meeting Agenda – Tom Ruff reviewed the proposed agenda for the September 23 meeting.

- Discussion regarding included ministry updates, previous meeting Minutes, and steward sign-in needs
- Agenda finalized.

Constitution Review Plans – Tom Ruff recommended the following process:

- Set aside time(s) in October for interested stewards to bring their questions forward
- Followed by the BOD's review of the final proposed constitution
- Subsequent calling of a special Voters Meeting for constitution approval

NEW BUSINESS

No New Business

The BOD conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Roger Huslage made a motion to adjourn. Chris Hall seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:43 pm.

Next meeting 7 p.m. Thursday, October 21, 2021.

Senior Pastor's BOD Report
September 2021

Pastoral Duties Since August 28

1 funeral, 1 pre-marriage session & 3 visits
Tuesday morning bible classes

Business Manager: No new update to report

Outdoor service on September 26!

Online church directory will be launched on October 3

I will present to the voters what we talked about at our workshop

I will be contacting landowners prior to the 23rd

Maxx Fischer will also provide a report on New Melle

Principal's BOD Report for September 2021

Not much has changed since we last met on August 28th, 2021

1. We will be at 344 K-8 in October, currently 342. We are full.
2. All EANS paperwork is handed in.
3. Covid Guidelines changed and continue to change out of nowhere and on a daily basis. Everyone on the BOD has a copy of our plan.
4. We are trying to figure out what to do with Trunk or Treat. If it is held, it will be on October 29th.
5. My first draft of my dissertation was handed in and I received my revisions, so I will hand it in with the revisions "hopefully" in the next week.
6. I am seriously contemplating whether the teachers should go to the November Teachers Conference at the Lake of the Ozarks in November. Decision pending, but I let the teachers know that if I had to make the decision today, I would decide to not go, for obvious reasons. We can register all the way until November 16th and the conference is the week of Thanksgiving.

Immanuel Lutheran Church and School

Fiscal Year July 1, 2021 through AUGUST 31, 2021

MONTH BY MONTH SUMMARY

Actual	Jul_2021	Aug_2021	Sep_2021	Oct_2021	Nov_2021	Dec_2021	Jan_2022	Feb_2022	Mar_2022	Apr_2022	May_2022	Jun_2022	YTD
Church Receipts	\$ 96,148	\$ 83,940											\$ 180,088
Mortgage Contributions	\$ 42,624	\$ 31,386											\$ 74,010
ADJ to CC Contributions	\$ (9,377)	\$ 1,862											\$ (7,515)
School Receipts	\$ 348,190	\$ 476,625											\$ 824,815
Total Income	\$ 477,585	\$ 593,813	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,071,398
Operating Expenses	\$ 262,572	\$ 270,582											\$ 533,154
Net Operating Inc(Loss)	\$ 215,013	\$ 323,231	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 538,244
Budget	Jul_2021	Aug_2021	Sep_2021	Oct_2021	Nov_2021	Dec_2021	Jan_2022	Feb_2022	Mar_2022	Apr_2022	May_2022	Jun_2022	YTD
Church Receipts	\$ 93,400	\$ 80,800	\$ 78,200	\$ 89,200	\$ 76,500	\$ 113,000	\$ 84,400	\$ 74,100	\$ 75,100	\$ 87,500	\$ 82,200	\$ 65,600	1,000,000
Mortgage Contributions	33,248	33,248	33,248	33,248	33,248	33,248	33,248	33,248	33,248	33,248	33,248	33,248	398,976
School Receipts	\$ 315,500	\$ 370,650	\$ 226,200	\$ 207,971	\$ 177,138	\$ 169,065	\$ 235,350	\$ 184,250	\$ 206,250	\$ 180,250	\$ 157,250	\$ 71,000	2,500,874
Total Income	442,148	484,698	337,648	330,419	286,886	315,313	352,998	291,598	314,598	300,998	272,698	169,848	3,899,850
Operating Expenses	298,992	324,621	312,618	397,155	304,626	321,697	316,860	313,005	316,892	394,141	300,112	298,947	3,899,666
Net Operating Income	143,156	160,077	25,030	(66,736)	(17,740)	(6,384)	36,138	(21,407)	(2,294)	(93,143)	(27,414)	(129,099)	184
Detail by Board	AUG_2021 YTD Actual	AUG_2021 YTD Budget	Budget Variance		July 2020 to Aug_2020	Comments	School Funds Set Aside as of AUGUST 2021						
Church Contributions	\$ 179,830	\$ 174,200	5,630		\$ 152,792		17-'18 & '18-'19 Proceeds Trivia Night \$ 71,198						
Other Church Receipts	\$ 258	\$ -	258		\$ 420		Matching Funds Boeing & Bayer f/k/a Monsanto \$ 20,945						
Mortgage Contributions	\$ 66,495	\$ 66,496	(1)		\$ 66,495		Special Donations [Mem/NM Donations; Zattarella Estate] \$ 175,948						
School Receipts	\$ 824,815	\$ 686,150	138,665		\$ 683,516		Grandparents Day, Misc sources						
3rd Party Income	\$ -	\$ -	-		\$ -		Total School Funds Set Aside \$ 268,091						
Total Income	\$ 1,071,398	\$ 926,846	144,552		\$ 903,223		Church Funds Set Aside as of AUGUST 2021						
Church Ministry	\$ 68,379	\$ 77,650	(9,271)		\$ 61,532		Reserve [Future Mortgage Paymt as of 09/15/21] \$ 313,040						
School Ministry	\$ 342,835	\$ 388,033	(45,198)		\$ 339,523		Cap Reserve for Campus Expansion \$ 414,975						
Purchases_3rd Party Fund	\$ -	\$ -	-		\$ -		Cap Reserve for Sanctuary/Balcony \$ 343,642						
Fellowship	\$ 206	\$ -	206		\$ -		Bldg/Prop Repairs/Improvements \$ 139,021						
Finance Ministry	\$ 10,532	\$ 27,440	(16,908)		\$ 19,004		Schramm & Zattarella/Smay Estate Funds \$ 195,353						
Mortgage Expense	\$ 66,495	\$ 66,496	(1)		\$ 66,495		Total Other Church Funds Set Aside \$ 1,092,991						
LHSA	\$ 6,200	\$ 6,200	-		\$ 6,200		Available Operating Funds						
Missions Support/Exp	\$ -	\$ 100	(100)		\$ 203		Missouri Bank Acct 08/31/21 \$ 333,691						
Properties	\$ 37,352	\$ 56,139	(18,787)		\$ 45,519		Less: Accounts Payable \$ (40,350)						
Spiritual Growth	\$ 962	\$ 845	117		\$ 279		Adjusted Operating Fund Balance \$ 293,341						
Youth	\$ 193	\$ 710	(517)		\$ -		Recap of Savings:						
Operating Expenses	\$ 533,154	\$ 623,613	(90,459)		\$ 538,755		Current Year Savings \$ @ LCEF \$ 310,125						
Net Operating Income	\$ 538,244	\$ 303,233	235,011		\$ 364,468		Current Year Savings \$ sitting in General Fund \$ 211,384						
Net Church ***	56,264	5,116	51,148				TOTAL Current Year Savings \$ 521,509						
Capital Funds Set Aside							Savings: PPP and Prior Year \$ 461,743						
Net School	481,980	298,117	183,863										
Actual P & L	538,244	303,233	235,011										



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Date: **09/16/2021**
To: **Board of Directors**
From: **Carol Waddell, Treasurer**

Overflowing Campaign

2021-2022 is off to a good start. The monthly mortgage obligation is \$33,248. August Overflowing contributions were slightly below the mortgage payment.

Church and School Ministry

Receipts for the month of August were good for both the school and the church. We have received over \$156,000 from EANS. Expenses continue to be well managed. New mobile app will be launched the end of the month and the Give+ app will be discontinued.

Property & Building Ministry

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2021	\$ 251,012	\$ 236,300	\$ 14,712
2020	\$ 215,096	\$ 214,000	\$ 1,096

Giving - GENERAL

2021

2020

June 30, 2021	\$ 71,182
July 31, 2021	\$ 96,148
August 31, 2021	\$ 83,682
3-month total	\$ 251,012

June 30, 2020	\$ 61,884
July 31, 2020	\$ 67,142
August 31, 2020	\$ 86,070
3-month total	\$ 215,096

Due to COVID19 began offering On-Line Giving and Give + app on Smart Phones

Giving - CAPITAL CAMPAIGN - Mortgage Payment

June 30, 2021	\$ 21,221
July 31, 2021	\$ 42,624
August 31, 2021	\$ 31,386
3-month total	\$ 95,231

June 30, 2020	\$ 21,812
July 31, 2020	\$ 27,409
August 31, 2020	\$ 63,633
3-month total	\$ 112,854

LCEF Obligation (3) Mo. \$ 99,744

Obligation (3) Mo. \$ 101,261

Attendance Worship Ser

2021

2020

June 30, 2021	2,616
July 31, 2021	2,958
August 31, 2021	3,264
3-month total	8,838

June 30, 2020	2,825
July 31, 2020	2,211
August 31, 2020	2,417
3-month total	7,453

JUNE represents in church [1942] and views on YouTube [674]

YouTube 1245+1530
Church

JULY represents in church [1924] and views on YouTube [1034]

YouTube 1361+918
Church

August represents in church [2319] and views on YouTube [945]

YouTube Church

Attendance Bible Class

2021

2020

June 30, 2021	230
July 31, 2021	109
August 31, 2021	272
3-month total	611

June 30, 2020	202
July 31, 2020	126
August 31, 2020	83
3-month total	411

Beginning SEPT 2020 these are in-house Bible Study attendees

2020 are YouTube

Youth

2021

2020

Confirmation 24

Confirmation 30

Baptisms

2021

2020

June 30, 2021	4
June 30, 2021	0
July 31, 2021	0
3-month total	4

June 30, 2020	0
July 31, 2020	4
August 31, 2020	2
3-month total	6