

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: June 20, 2023

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer, 2025
Vern Boehme, Board Member 2024
Grant Goris, Board Member 2023
Kevin Heneghan, Board Member 2025
Joel Mueller, Board Member 2023
Tom Roma, Associate Pastor
Allison Dolak, Principal
Debbie Anderson, Director of Finance

ABSENT: Pastor Jason Auringer, Senior Pastor
Allison Dolak, Principal
Chris Hall, Board Member 2023
Forrest Van Ness, Board Member 2025

GUEST: Becky Hoskins, Board Member 2026
Russ Hoppe, Board Member 2026

CC: Tammy Brenningmeyer, Assistant Principal
File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7 p.m.

Tom Ruff welcomed Russ Hoppe and Becky Hoskins, newly elected BOD members. Tom also expressed appreciation to BOD members Chris Hall and Joel Mueller who have fulfilled their service to the Board.

Pastor Tom Roma opened the meeting with comments on Jeremiah 17:7-8 and with prayer.

May 2023 Minutes approved by e-mail.

MLT Reports

Senior Pastor's Report – No report

Principal's Report – The BOD reviewed Allison Dolak's submitted report.

Business Manager's Report – No report

Treasurer's Report – The BOD reviewed the submitted Dashboard and financial reports. Carol Waddell commented on capital campaign contributions, distribution of 2023 six-month giving statements that will be mailed to parishioners in the next few weeks, and approval of the 2022-2023 budget surplus distribution(s) that will be brought forward to the voters at the September 2023 Voters Meeting.

Kevin Heneghan inquired about a question that was raised at the May 2023 Voters Meeting regarding budget surplus distribution. Carol Waddell clarified the question and stated the individual's inquiry was addressed at the May meeting.

Joel Mueller made the motion to accept the Dash Board/Treasurer's Report as presented. Grant Goris seconded the motion. Motion approved by unanimous vote.

OPEN QUESTIONS

- Questions for Pastor Auringer – None
- Questions for Allison Dolak – None
- Questions for Carol Waddell, as Business Manager – None

The BOD discussed briefly the addition of the new choir director role.

OLD BUSINESS

Information Security Committee – No report

ACTION ITEM: Tom Ruff will speak with Chris Hall about information security activities, communications, etc., in order to make for a smooth transition to the 2023-2024 Board.

Grant Goris asked about the updated camera/security system installation. Immanuel staff members present stated installation is moving along, including that attention has been given to securing exterior doors.

Parking Lot Improvements – Grant Goris provided an update of the current parking lot project.

- Karrenbrock Construction began work as outlined in the proposal on June 12.
- The BOD discussed additional costs to the project.
- Joel Mueller made the Motion to approve the additional expenditure of \$44,000 to complete the project. Kevin Heneghan seconded the motion. Motion approved by unanimous vote. The additional project costs will be included in the final project report to Immanuel members at the September 2023 Voters Meeting.

Long-Term Planning Update – Tom Ruff commented on

- Long-Term Planning Committee on pause until the ministry clarity process is completed.

- LCEF/Immanuel Ministry Leadership Team (MLT) ministry clarity process has begun, with Board members Vern Boehme and Tom Ruff joining the MLT.
- Next ministry clarity meeting scheduled the end of June 2023.

Balcony Committee Project, Conference Room – Joel Mueller stated that the room will be fully enclosed to better serve the purpose of the meeting area. The same contractors who handled the balcony work will finish off the enclosure.

150th Anniversary – Kevin Heneghan and Carol Waddell reported the committee is working on event messaging and year-long event(s) that will begin November 2023 and end November 2024. More details to follow.

Tom Ruff reported that upon further investigation by the Men’s Club, the Club has tabled its request that Immanuel purchase a wheel-chair accessible van. Transportation needs are being met through other services.

Vern Boehme commented on the recent communication from the Menschers regarding their desire to carefully discern future plans for their land, as well as Immanuel’s future ministry needs.

NEW BUSINESS

Ministry Clarity Update – See above Old Business, Long-Term Planning Update

BOD Workshop 2023 – Tom Ruff brought to the BOD’s attention scheduling of the upcoming yearly workshop.

- Suggested agenda to include both a review of various policies and long-term planning /ministry clarity process.
- Suggested date: September 9, 2023, 9 a.m. to 2:30 p.m. Location TBD

ACTION ITEM: Tom Ruff to confirm proposed date with Pastor Auringer, Allison Dolak, and Forrest Van Ness.

ACTION ITEM: Tom Ruff, Carol Waddell, and Bonnie Schulte to begin policy process updates, including obtaining electronic document files for the statements.

2023-2024 Officer Election – Tom Ruff asked that the BOD meet immediately prior to the July BOD meeting to elect 2023-2024 BOD officers.

- 6:45 p.m. Tuesday, July 18
- Chair, Vice-Chair and Secretary position to be determined
- Tom Ruff will serve as interim chair until election.
- 2023-2024 BOD members to submit their interest/intention to Tom Ruff prior by July 18

Other New Business – None

BOD SELF-REVIEW

The Board conducted their self-review.

Members closed the meeting with the Lord’s Prayer.

Kevin Heneghan made a motion to adjourn. Joel Mueller seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:12 p.m.

Next BOD Meeting –

6:45 p.m. BOD officer election, Tuesday, July 18, 2023

7 p.m. BOD Meeting, Tuesday, July 18, 2023