

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: October 18, 2022

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer, 2025
Grant Goris, Board Member 2023
Chris Hall, Board Member 2023
Joel Mueller, Board Member 2023
Vern Boehme, Board Member 2024
Kevin Heneghan, Board Member 2025
Forrest Van Ness, Board Member 2025
Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor
Allison Dolak, Principal

ABSENT: None

CC: File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7 p.m.

Pastor Jason Auringer opened the meeting with a reading from and comments on Psalm 109:21 and with prayer. In Scripture, we often find that the word “but” followed by the name of God offers a demonstration of God’s grace, of a reminder of Who God is. While the reality of a situation may not be lessened, it is put into perspective: “But you, Sovereign LORD, help me for your name’s sake; out of the goodness of your love, deliver me.”

September 2022 BOD Workshop Minutes approved by e-mail as presented.

MLT Reports

Senior Pastor’s Report – The BOD reviewed Pastor Auringer’s submitted report. Pastor Auringer made comments on a recent LINC-Bay Area meeting, that Lutheran Church Charities is not currently taking applications for new comfort dogs, and New Member and Wednesday evening Confirmation 2.0 Bible studies.

Principal's Report – BOD members reviewed the Principal's Report. Brief discussion on the upcoming October 28 Trunk-or-Treat night.

Business Manager's Report – No report

Treasurer's Report – The BOD reviewed the submitted Dashboard and financial reports. Carol Waddell commented that \$21,350 from reserve has been used to meet the mortgage responsibility over last the last three-month period.

Kevin Heneghan made a motion to accept the Dash Board/Treasurer's Report as presented. Forrest Van Ness seconded the motion. Motion approved by unanimous vote.

OPEN QUESTIONS

- Questions for Pastor Auringer –
 - Tom Ruff asked about the construction work that is taking place on the property adjacent to Immanuel. While the project does not involve Immanuel, the nature of the work is not known.
 - Vern Boehme asked about the Business Manger role and what duties previously handled in this role are currently not getting addressed. Pastor Auringer commented that the staff is working to keep up on the day-to-day management of things, stating that it is not always clear what needs are likely falling through the cracks.
 - Tom Ruff brought forward a question that was asked regarding why the riser in the Fellowship Hall was not replaced within the scope of the current balcony/sanctuary projects. It was noted that handrails are being added to the riser, but any additional work would be a project to consider next Summer.
 - Chapel: With the new balcony board room, it was noted that pews are back in the Chapel. Will pews be added back for seating in the rear/side walls of the Sanctuary? Pews placed in the rear of the Sanctuary were only temporary and actually came from the Chapel. The Chapel is great!
- Questions for Allison Dolak – None
- Questions for Carol Waddell, as Business Manager – None

OLD BUSINESS

Information Security Committee – Chris Hall is working with the Committee to put together a draft plan. Chris asked about the service that Alliance Defending Freedom provides with regard to security policy template(s); he will contact ADF.

Parking Lot Improvements – Grant Goris presented updated information, including a fourth bid received for asphalt. Two asphalt bids and two concrete bids have been received. Discussion regarding:

- Changes to the storm basin/run-off – French drain, storm sewer with manhole access, and landscaping.
- Anticipation of a five to six week turn-around/approval time once the project is submitted to St. Charles County. This timing runs the project into the winter months. Discussion regarding completing the project in the Spring as winter months are not favorable toward pouring concrete/asphalt.

- Question asked about impact to school events. Allison Dolak commented that school needs have been determined for the remainder of the year. She noted that the 2023-24 enrollment needs, however, will be different.
- Discussion regarding asphalt versus concrete paving. It was noted that Immanuel is working with reputable construction companies. If the bids are 10-15% within each other, the recommendation is to go with concrete, which involves less maintenance in the long run.
- A budget not to exceed \$125,000 was approved by Immanuel Voters.
- Bring final budget approval before the Voters. Call for a Voters Meeting: 9:15 a.m. Sunday, November 6.
Action Item: Debbie Anderson will ensure an announcement is placed in the iNews.

Long-Term Planning Update – Tom Ruff stated the Committee will meet again the week of October 24. The Committee is working through an assessment phase, including demographic studies, current growth in the area, and future growth potential. Regarding the physical plant (changes, additions), Committee members met with Duckett Creek Sanitary District and the City of Wentzville.

The Committee recommends bringing forward to the Voters at the upcoming November 6 Voters Meeting the delegation for active engagement of land acquisition.

NEW BUSINESS

Follow up on legal review of policies – Joel Mueller stated he contacted ADF regarding review of BOD policies.

BOD Prayer Time – Vern Boehme shared his understanding and belief in the value of prayer for leading Immanuel Lutheran Church forward. The BOD Executive Committee has agreed to gather together to pray for the needs of Immanuel — Immanuel’s leadership, the BOD, and the parish, at large — one hour prior to monthly BOD meetings in the Chapel. All BOD members are welcomed to join.

Develop Business Manager Role – Tom Ruff stated he is working along with MLT members to complete a job description within a timely manner.

December Meeting – Joel Mueller volunteered to coordinate the BOD Christmas get-together. Proposed dates: 6 p.m. Monday, December 12, or Tuesday, December 13 to be finalized

Other New Business -- None

BOD SELF-REVIEW

The Board conducted their self-review.

Members closed the meeting with the Lord’s Prayer.

Vern Boehme made a motion to adjourn. Kevin Henneghan seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:27 p.m.

Next BOD Meeting – Tuesday, November 15, 2022

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

AGENDA

TO: Joel Mueller, Board Member 2023
Chris Hall, Board Member 2023
Grant Goris, Board Member 2023
Bonnie Schulte, Board Member 2024
Vern Boehme, Board Member 2024
Keven Heneghan, Board Member 2025
Forrest Van Ness, Board Member 2025
Carol Waddell, Treasurer 2025

Jason Auringer, Senior Pastor
Allison Dolak, Principal

FROM: Tom Ruff, Board Member 2024, Chair

MEETING DATE: Oct 18, 2022, 7:00 p.m. In the Balcony Conference Room

CC: Tammy Brenningmeyer, Assistant Principal
File – Dropbox

CALL TO ORDER [7:00 – 7:05]

- Opening Prayer

CONSENT AGENDA [7:05– 7:40] – Chair

- MLT Reports
 - Senior Pastor's Report
 - Principal's Report
 - Business Manager's Report
 - Treasurer's Report.

TOWN HALL STYLE OPEN QUESTIONS [7:40-7:50] – Chair

- Questions for Pastor Auringer
- Questions for Allison
- Questions for Carol as business manager

OLD BUSINESS [7:50-8:35]

- Information security committee update - Chris
- Parking lot improvements - Grant
- Long term planning committee update – Tom

NEW BUSINESS [8:36-8:55]

- Follow up on legal review of policies – Joel
- BOD prayer time opportunity - Vern
- Development of job description for 'Business Manager' role – Tom
- December meeting – Christmas party - All
- Other new business?

BOARD SELF REVIEW [BP 4.6] [8:55 – 9:00]

- Have we honored God in the work we have done to promote the ministry of Immanuel by showing love, care and concern to each other?
- Did we stick to the BOD business and stay out of staff business?
- Did we communicate effectively and openly with the Senior Pastor, Other Ministry Leaders, and with each other?
- Are we prepared to speak with one voice?

CLOSING PRAYER

ADJOURNMENT [9:00]

Senior Pastor's BOD Report
October 2022

Since our last meeting:

1 funeral, 1 wedding, 1 pre-marriage, meetings with LINC (Bay Area) & Hearts & Hope, one trip to MN for a family wedding

Tuesday morning bible classes are in John 9

Wednesday Confirmation 2.0 on Lord's Prayer averaging 30 in attendance

Adult Confirmation/New Member Class began October 16 with 25 in attendance

Leading chapel at Lutheran High on Wednesday, October 19 (Taking Dolak, Charter, Moore & Schlipp)

Will be visiting Jefferson City Correctional Facility next Friday

Lutheran Church Charities is not currently taking orders for new comfort dogs

Embraced

Equipped

Engage

Principal's BOD Report for October 18, 2022

1. We have 367 students!
2. The teachers had a great conference in Milwaukee.
3. We had a 4th grader Asher Kraninsky place in the state Cross Country Meet.
4. We will host an administrator's conference on October 20th here at ILS and the Early Childhood conference in March. (repeat from September meeting)
5. We have parent teacher conferences coming up the last week of October/November 1st.
6. Trunk or Treat will be a huge event on October 28th! We have 375 students registered for this event and 22 sponsors.



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IMMANUEL LUTHERAN
— CHURCH AND SCHOOL —

Date: 10/18/2022
To: Board of Directors
From: Carol Waddell, Treasurer

Overflowing Campaign

- Mortgage obligation per month is \$33,248
- Used about \$21,350 from reserve to meet 3-month obligations
- First quarter contributions about \$25,000 less than first quarter of 2021

Church and School Ministry

- July and August contributions exceeded budget by about \$55,000
- School receipts for the quarter are about \$138,000 over budget
- School and church expenses continue to be very well managed and under budget
- First quarter 2022 contributions \$32,000 more than same period in 2021
- In-church and YouTube worship attendance for the first quarter was about 600 more than first quarter of 2021

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2022-2023	\$ 300,290	\$ 258,300	\$ 41,990
2021-2022	\$ 268,286	\$ 252,400	\$ 15,886

Giving - GENERAL		2022-2023		2021-2022	
	July 31, 2022	\$ 148,671		July 31, 2021	\$ 96,148
	August 31, 2022	\$ 77,473		August 31, 2021	\$ 83,940
	September 30, 2022	\$ 74,146		September 30, 2021	\$ 88,198
	3-month total	\$ 300,290		3-month total	\$ 268,286

Giving - CAPITAL CAMPAIGN - Mortgage Payment

	July 31, 2022	\$ 29,098		July 31, 2021	\$ 42,624
	August 31, 2022	\$ 21,188		August 31, 2021	\$ 31,386
	September 30, 2022	\$ 28,104		September 30, 2021	\$ 29,618
	3-month total	\$ 78,390		3-month total	\$ 103,628
Obligation (3) Months		\$ 99,744		Obligation (3) Mo.	\$ 104,298

Attendance Worship Services		2022-2023		2021-2022	
	July 31, 2022	3,554		July 31, 2021	2,958
	August 31, 2022	3,239		August 31, 2021	3,264
	September 30, 2022	2,958		September 30, 2021	2,900
	3-month total	9,751		3-month total	9,122

July=in church [2,608] + YouTube views [946]

August=in church [2,235] + YouTube views [1,004]

September=in church [2,414] + YouTube views [544] Missing 9/4 8 am and 9/18 was Outdoor Service

Attendance Bible Class		2022-2023		2021-2022	
	July 31, 2022	264		July 31, 2021	109
	August 31, 2022	234		August 31, 2021	272
	September 30, 2022	197		September 30, 2021	106
	3-month total	695		3-month total	487

Youth		2022-2023		2021-2022	
Confirmation				Confirmation	24

Baptisms		2022-2023		2021-2022	
	July 31, 2022	5		July 31, 2021	0
	August 31, 2022	1		August 31, 2021	0
	September 30, 2022	1		September 30, 2021	0
	3-month total	7		3-month total	0