

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: July 18, 2023

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer, 2025
Vern Boehme, Board Member 2024
Grant Goris, Board Member 2026
Kevin Heneghan, Board Member 2025
Russ Hoppe, Board Member 2026
Becky Hoskins, Board Member 2026
Forrest Van Ness, Board Member 2025
Jason Auringer, Senior Pastor
Allison Dolak, Principal
Debbie Anderson, Director of Finance

ABSENT: Grant Goris, Board Member 2026
Tom Roma, Associate Pastor

GUEST:

CC: Tammy Brenningmeyer, Assistant Principal
File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7 p.m.

Tom Ruff reported the 2023-2024 BOD officers as follows: Tom Ruff, Chair; Vern Boehme, Vice-Chair; Carol Waddell, Treasurer; Bonnie Schulte, Secretary.

Pastor Jason Auringer opened the meeting with a devotional reading based on Proverbs 14:30.

June 2023 Minutes approved with one correction: Allison Dolak was listed as both present and absent at the June 20, 2023 meeting. Allison was absent.

MLT Reports

Senior Pastor's Report – The BOD reviewed Pastor Auringer's submitted report. Discussions regarding the following:

- Ministry clarity process statement and vision word/phrase: "Held together by God's grace, Immanuel is helping families grow as engaged followers of Jesus"
- Clarification on the type of help needed for removal of pew pads
- Staff member inquiry regarding PTO/vacation allowance
- Summer schedule need, i.e., how best to accommodate attendance and distribution of Communion at the 10:30 a.m. worship service both yet this Summer and in next year planning
- Surplus Funds – future consideration needed for how to handle within the yearly budget, which would allow for a more proactive approach in ministry
- Outdoor worship service tentatively scheduled for Sunday, September 24

Principal's Report – The BOD reviewed Allison Dolak's submitted report. Allison commented on the

- Upcoming National Lutheran School Accreditation (NLSA) process that is slated this year for Immanuel Lutheran School – Wentzville. Immanuel's on-site visit is scheduled for March 20-21, 2024.
- First day(s) of the 2023-2024 school year

Business Manager's Report – None

Treasurer's Report – The BOD reviewed the submitted Dashboard and financial reports. Carol Waddell commented on:

- The five-year church contributions and capital campaign summaries.
- Current Overflowing Campaign pledged amount, which has been met (\$946,881.12). The pledged amount does not meet the overall 3-year mortgage payment need of \$1,196,916.
- Further discussion needed regarding potential "capital campaign fatigue." A possible BOD Workshop agenda item.

Debbie Anderson commented on FYE 06.20.2023 recap.

- Voters will vote on distribution of the \$306,000 of excess funds at the September 2024 Voters Meeting.
- The BOD will discuss and prepare recommendations for fund distribution at their August 2024 BOD Workshop.

Becky Hoskins made the motion to accept the Dash Board/Treasurer's Report as presented. Kevin Henneghan seconded the motion. Motion approved by unanimous vote.

OPEN QUESTIONS

- Questions for Pastor Auringer –
 - Hearts and Hope Uganda – Pastor Auringer commented on the recent mission trip, i.e., "Fabulous. A lot is being done in Butangala. The Lutheran Church is growing in Uganda."
 - Vern Boehme asked about a listing of all missions that Immanuel Lutheran – Wentzville supports.

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Action Item: Allison Dolak will prepare a listing for posting.

- Questions for Allison Dolak – None
- Questions for Carol Waddell, as Business Manager – None

OLD BUSINESS

Information Security Committee Update – Tom Ruff stated he is in contact with Chris Hall about transition of committee work to the current Board.

Parking Lot Improvements Update – Construction is in the works. No additional update.

Long-Term Planning Update – On pause until the ministry clarity process is completed.

150th Anniversary Planning – Kevin Heneghan and Carol Waddell reported that the committee plans to meet in August.

NEW BUSINESS

BOD Workshop 2023

- Tom Ruff suggested a Sunday afternoon Workshop date due to scheduling issues. Pending confirmation, the Workshop date is: Sunday, August 20, 12:30 p.m. – 5 p.m. at Immanuel Lutheran Church – Wentzville.
- Agenda to include both a review of various policies and the long-term planning/ministry clarity process.

Policy Review Process – Carol Waddell and Bonnie Schulte commented on the recent policy audit:

- Electronic copies of policies are maintained online (ILCSW.net) and in Dropbox, with hard copies stored in the Policy Manual in the Business Administrator's office.
- Electronic editable files are available for policies.
- BOD and general church policies were audited. School policy manual, etc., to be addressed by the MLT.
- Policies recommended for review will be brought to the BOD Workshop (September 20).

Discussion regarding maintaining the Statement of Belief as one policy document and not included in each policy itself.

Other New Business:

Tom Ruff brought forward one housing allowance request. Forrest Van Ness made the motion to approve the housing allowance request made by Linnea Hopper. Kevin Heneghan seconded the motion. Motion approved by unanimous vote.

Tom Ruff requested that new BOD members Russ Hoppe and Becky Hoskins have their picture taken for posting to the BOD board located in the church narthex. Russ and Becky are to contact Lori Aulbert for scheduling.

Carol Waddell has updated the BOD contact list and will distribute to BOD members.

BOD SELF-REVIEW

The Board conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Vern Boehme made a motion to adjourn. Kevin Henneghan seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:30 p.m.

Next BOD Meeting –
7 p.m. BOD Meeting, Tuesday, August 15, 2023

TENTATIVE BOD Workshop
12:30 p.m. – 5 p.m. Sunday, August 20, 2023