

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: November 21, 2023

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer 2025
Vern Boehme, Board Member 2024
Grant Goris, Board Member 2026
Kevin Heneghan, Board Member 2025
Becky Hoskins, Board Member 2026
Russ Hoppe, Board Member 2026
Forrest Van Ness, Board Member 2025

Allison Dolak, Principal
Debbie Anderson, Director of Finance

ABSENT: Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor

GUEST: Brandon Charter

CC: Tammy Brenningmeyer, Assistant Principal
File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7 p.m.

Board member Becky Hoskins opened the meeting with prayer.

October 2023 Minutes approved via e-mail.

LERT Equipment Insurance – Tom Ruff introduced Brandon Charter, Immanuel Lutheran Church – Wentzville LERT member, who spoke to LERT liability and insurance needs as related to Immanuel's activities. Discussion regarding policy needs to protect large equipment. The BOD unanimously gave their approval for Immanuel's MLT to move forward with insurance coverages.

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MLT Reports

Senior Pastor's Report – The BOD reviewed Jason Auringer's submitted report.

- Discussion regarding the Mission Clarity team's development of a ministry map as part of the ministry evaluation process.
- Update on ILC office administrator; announcement forthcoming.

Principal's Report – The BOD reviewed Allison Dolak's submitted report.

- Discussion regarding impending snow/ice removal and care to the new parking lot surface.
- Discussion regarding an external financial review.

Forrest Van Ness made the motion that Immanuel Lutheran Church – Wentzville conduct a one-year external financial review by Purgahn and Associates. Vern Boehme seconded the motion. Motion approved by unanimous vote.

EXECUTIVE SESSION

At approximately 7:50 p.m. Tom Ruff called the Executive Session to order. Discussion regarding third party contractual issues.

At approximately 7:55 p.m. Tom Ruff ended the Executive Session.

Business Manager Report – None

Treasurer's Report – The BOD reviewed the submitted Dashboard and financial reports. Discussion regarding the increased in-person and YouTube.com views of Sunday morning worship services.

Kevin Heneghan made the motion to accept the Dash Board/Treasurer's Report as presented. Forrest Van Ness seconded the motion. Motion approved by unanimous vote.

OPEN QUESTIONS

Questions for Pastor Auringer – None

Questions for Allison Dolak – None

Questions for Carol Waddell, as Business Manager – None

OLD BUSINESS

Parking Lot Completion – Grant Goris reported that landscaping was installed on November 20, 2023. Landscaping curb work to be completed.

Long-Term Planning Update – Tom Ruff stated a December meeting is scheduled, which will focus on Immanuel's current footprint and facility needs.

150th Anniversary – No update

Long-Term Financial Planning Team – Tom Ruff reported that Dan Ebert is the team chair.

BOD Christmas Party – Carol Waddell and Becky Hoskins reported the date of Wednesday, December 20, at Donatelli's in Lake St. Louis. Time to be confirmed with details to follow by e-mail.

NEW BUSINESS

Other New Business: None

Vern Boehme asked about final work yet to be completed as a result of the earlier flooding issue in the building. Allison Dolak stated that bathroom flooring is to be replaced by the New Year.

BOD SELF-REVIEW

The Board conducted their self-review.

BOD member Vern Boehme closed the meeting with prayer.

Kevin Heneghan made the motion to adjourn the meeting. Grant Goris seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:30 p.m.

Upcoming Dates:

BOD December Christmas Party – Wednesday, December 20

BOD Meeting January 16, 2024