

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: March 19, 2020
BY: Brandon Charter, Secretary 2021

PRESENT:

Kris Schuldt, Chair 2020
Sharron Blalock, Vice Chair 2020
Joel Mueller, Board Member 2020
Forrest VanNess, Board Member 2022
Anna Brandt, Business Manager
Debi Demien, Board Member 2021
Carol Waddell, Treasure 2022
Jason Auringer, Senior Pastor
Tom Ruff, Board Member 2021
Allison Dolak, Principal
Tom Roma, Associate Pastor

ABSENT:

Roger Huslage, Board Member 2022

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Pastor Auringer opened with a prayer and devotion.

The BOD discussed the COVID-19 situation.

The Senior Pastor's report and the Principal's report were presented to the BOD as oral reports due to the focus on the COVID-19 response.

The BOD reviewed the Business Manager's Report.

The BOD reviewed the Treasurer's Report.

Joel Mueller made a motion to accept the Treasurer's Report. Sharron Blalock seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town-hall style.

Kris Schuldt and Tom Ruff provided an update regarding the constitution review. Tom Ruff will review the feedback from the Synod and incorporate the changes.

Pastor Auringer provided an update on the partnership with St. Paul, New Melle.

Anna Brandt provided an update on the storage facility.

Anna Brandt presented the storage facility policy to the BOD. A small addition was made regarding items outside of the building. Carol Waddell a motion to approve the storage facility policy with the minor revisions. Tom Ruff seconded and all approved.

The BOD would like to thank Maureen Kuhlmann for acting as our liaison to Immanuel Lutheran High School.

Sharron Blalock discussed the BOD nomination and timeline.

Anna Brandt presented the mortgage changes and the BOD discussed presenting to the voters the option to maintain the current principal payment.

The BOD did their self-review and closed with a prayer.



632 E. Hwy N
Wentzville, Missouri 63385
(636) 327-4416 www.ilcsw.net

Date: **19 March 2020**

To: **Board of Directors**

From: **Carol Waddell, Treasurer**

Legacy Campaign

- February receipts were about \$2,100 short of covering the monthly payment
- Receipts are \$14,500 behind for the year

Church and School Ministry

- February 2020 offering was almost \$8,000 more than February 2019. During February 2019 we did have one Sunday service canceled due to weather.
- No Sunday services were cancelled due to weather this winter
- Past 3-month offerings were \$37,406 over projected
- Expenses continue to be well managed for both church and school

e-Giving is now available on our website

You can key the following into your web browser to go directly to Immanuel's OnLine Giving page
http://ilcsw.net/church/online_giving.php

Or sign into our website: ilcsw.net and follow these steps:

1. From Home Page click on **Church**
2. Scroll down to **OnLine Giving** and click on the **"offering link"**
3. You can do a one-time gift or set up a user with your email and a password.
4. **When you have completed your donation just click on the "Home" button at the top and you will be disconnected from the "giving page"**

Your donation will appear on my deposit report from Vanco. If you already have an envelope number assigned to you your donation will be recorded in Shepherd's Staff for your contribution statement.

Vanco tracks donations by email addresses so setting up a user with your email and password is best.

IMMANUEL LUTHERAN CHURCH DASHBOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2019-2020	\$ 295,706	\$ 258,300	\$ 37,406
2018-2019	\$ 247,761	\$ 247,700	\$ 61

Giving - GENERAL

2019 - 2020

2018 - 2019

	December 31, 2019	\$ 133,178		December 31, 2018	\$ 114,936
	January 31, 2020	\$ 82,333		January 31, 2019	\$ 60,507
	February 29, 2020	\$ 80,195		February 28, 2019	\$ 72,318
	3-month total	\$ 295,706		3-month total	\$ 247,761

Giving - CAPITAL CAMPAIGN - Mortgage Payment

	December 31, 2019	\$ 25,666		December 31, 2018	\$ 41,693
	January 31, 2020	\$ 31,608		January 31, 2019	\$ 27,389
	February 29, 2020	\$ 32,665		February 28, 2019	\$ 48,370
	3-month total	\$ 89,939		3-month total	\$ 117,452
	LCEF Obligation (3) Mo.	\$ 104,298		Obligation (3) Mo.	\$ 104,298

Attendance Worship Services

2019 - 2020

2018 - 2019

	December 31, 2019	6,374		December 31, 2018	6,357
	January 31, 2020	2,486		January 31, 2019	1,853
	February 29, 2020	2,813		February 28, 2019	2,228
	3-month total	11,673		3-month total	10,438

Attendance Bible Class

2019 - 2020

2018 - 2019

	December 31, 2019	140		December 31, 2018	212
	January 31, 2020	371		January 31, 2019	239
	February 29, 2020	457		February 28, 2019	201
	3-month total	968		3-month total	652

Youth

2019

2018

	Confirmation	31		Confirmation	29
--	--------------	----	--	--------------	----

Baptisms

2019 - 2020

2018 - 2019

	December 31, 2019	3		December 31, 2018	1
	January 31, 2020	0		January 31, 2019	0
	February 29, 2020	4		February 28, 2019	2
	3-month total	7		3-month total	3



632 E. Hwy N
Wentzville, Missouri 63385
(636) 327-4416 www.ilcsw.net

Date: 03/19/2020

To: Board of Directors

From: Anna Brandt, Business Manager

Storage Facility

- Main Disconnect has been installed by MR Bathe inside the building.
- Ceiling insulation still needs to be installed. Jeff Schnare is scheduling that.
- I have met with both Mark Klemme and Tim Dickherber regarding waste disposal and fresh water to storage facility. Working on bids.
- Storage building has passed inspection. Will pass Fire Marshall Inspection once insulation is installed.
- The Storage Facility MAT met to discuss "in-fill". The following members are going to assist with the in-fill. Curtis Stille, Rich Oswalt, Kenny Seibold, Roger Huslage, Dale Schuette, Darwin Zimmerman.
- Met with concrete and black top vendor regarding driveway to storage facility from parking lot. Concrete sidewalk from porch area to the driveway. Bids pending.
- Additional concrete work: widening sidewalk between main building to MPB and sidewalk installation on east end of the church building by the chapel.

Other Points of Interest:

Begin working on Budget for Fiscal Year July 1, 2020 through June 30, 2021

Working on additional methods of "Automatic Giving" with Carol Waddell

See attached information regarding changes to Mortgage Loan with LCEF [Lutheran Church Extension Fund] effective June 15, 2020

Current Amortization *The following values were used to calculate the amortization schedule:*

Calculation Base	30/360 or 360/360
Loan Amount	\$5,741,187.37
Annual Interest Rate	4.000%
Term (No. of Months)	4
Payment Frequency	Monthly
Payment Amount	\$34,765.92

The Current Amortization Schedule:

Payment Number	Payment Date	Payment Amount	Interest	Principal	Balance
58	3/15/2020	\$34,765.92	\$19,137.29	\$15,628.63	\$5,725,558.74
59	4/15/2020	\$34,765.92	\$19,085.20	\$15,680.72	\$5,709,878.02
60	5/15/2020	\$34,765.92	\$19,032.93	\$15,732.99	\$5,694,145.03

Amortization after Change per the Terms of the Note *The following values were used to calculate the amortization schedule:*

Calculation Base	30/360 or 360/360
Loan Amount	\$5,694,145.03
Annual Interest Rate	4.250%
Term (No. of Months)	300
Payment Frequency	Monthly
Payment Amount	\$30,847.35

See Amortization Schedule BELOW for next 5 years. – ILC will be going from a principle reduction of \$ 15,733 per month to a principle reduction of \$ 10,680 per month. Our payment has decreased by \$ 3,918. The MLT’s recommendation to the BOD and to be presented to the Voters in May is to remit extra principle payment per month of \$ 4,000 to \$ 5,000 to maintain faster paydown.

The Amortization Schedule:

Payment Number	Payment Date	Payment Amount	Interest	Principal	Balance
1	6/15/2020	\$30,847.35	\$20,166.76	\$10,680.59	\$5,683,464.44
2	7/15/2020	\$30,847.35	\$20,128.94	\$10,718.41	\$5,672,746.03
3	8/15/2020	\$30,847.35	\$20,090.98	\$10,756.37	\$5,661,989.66
4	9/15/2020	\$30,847.35	\$20,052.88	\$10,794.47	\$5,651,195.19
5	10/15/2020	\$30,847.35	\$20,014.65	\$10,832.70	\$5,640,362.49
6	11/15/2020	\$30,847.35	\$19,976.28	\$10,871.07	\$5,629,491.42
7	12/15/2020	\$30,847.35	\$19,937.78	\$10,909.57	\$5,618,581.85
8	1/15/2021	\$30,847.35	\$19,899.14	\$10,948.21	\$5,607,633.64
9	2/15/2021	\$30,847.35	\$19,860.37	\$10,986.98	\$5,596,646.66
10	3/15/2021	\$30,847.35	\$19,821.46	\$11,025.89	\$5,585,620.77
11	4/15/2021	\$30,847.35	\$19,782.41	\$11,064.94	\$5,574,555.83
12	5/15/2021	\$30,847.35	\$19,743.22	\$11,104.13	\$5,563,451.70
13	6/15/2021	\$30,847.35	\$19,703.89	\$11,143.46	\$5,552,308.24
14	7/15/2021	\$30,847.35	\$19,664.43	\$11,182.92	\$5,541,125.32

15	8/15/2021	\$30,847.35	\$19,624.82	\$11,222.53	\$5,529,902.79
16	9/15/2021	\$30,847.35	\$19,585.07	\$11,262.28	\$5,518,640.51
17	10/15/2021	\$30,847.35	\$19,545.19	\$11,302.16	\$5,507,338.35
18	11/15/2021	\$30,847.35	\$19,505.16	\$11,342.19	\$5,495,996.16
19	12/15/2021	\$30,847.35	\$19,464.99	\$11,382.36	\$5,484,613.80
20	1/15/2022	\$30,847.35	\$19,424.67	\$11,422.68	\$5,473,191.12
21	2/15/2022	\$30,847.35	\$19,384.22	\$11,463.13	\$5,461,727.99
22	3/15/2022	\$30,847.35	\$19,343.62	\$11,503.73	\$5,450,224.26
23	4/15/2022	\$30,847.35	\$19,302.88	\$11,544.47	\$5,438,679.79
24	5/15/2022	\$30,847.35	\$19,261.99	\$11,585.36	\$5,427,094.43
25	6/15/2022	\$30,847.35	\$19,220.96	\$11,626.39	\$5,415,468.04
26	7/15/2022	\$30,847.35	\$19,179.78	\$11,667.57	\$5,403,800.47
27	8/15/2022	\$30,847.35	\$19,138.46	\$11,708.89	\$5,392,091.58
28	9/15/2022	\$30,847.35	\$19,096.99	\$11,750.36	\$5,380,341.22
29	10/15/2022	\$30,847.35	\$19,055.38	\$11,791.97	\$5,368,549.25
30	11/15/2022	\$30,847.35	\$19,013.61	\$11,833.74	\$5,356,715.51
31	12/15/2022	\$30,847.35	\$18,971.70	\$11,875.65	\$5,344,839.86
32	1/15/2023	\$30,847.35	\$18,929.64	\$11,917.71	\$5,332,922.15
33	2/15/2023	\$30,847.35	\$18,887.43	\$11,959.92	\$5,320,962.23
34	3/15/2023	\$30,847.35	\$18,845.07	\$12,002.28	\$5,308,959.95
35	4/15/2023	\$30,847.35	\$18,802.57	\$12,044.78	\$5,296,915.17
36	5/15/2023	\$30,847.35	\$18,759.91	\$12,087.44	\$5,284,827.73
37	6/15/2023	\$30,847.35	\$18,717.10	\$12,130.25	\$5,272,697.48
38	7/15/2023	\$30,847.35	\$18,674.14	\$12,173.21	\$5,260,524.27
39	8/15/2023	\$30,847.35	\$18,631.02	\$12,216.33	\$5,248,307.94
40	9/15/2023	\$30,847.35	\$18,587.76	\$12,259.59	\$5,236,048.35
41	10/15/2023	\$30,847.35	\$18,544.34	\$12,303.01	\$5,223,745.34
42	11/15/2023	\$30,847.35	\$18,500.76	\$12,346.59	\$5,211,398.75
43	12/15/2023	\$30,847.35	\$18,457.04	\$12,390.31	\$5,199,008.44
44	1/15/2024	\$30,847.35	\$18,413.15	\$12,434.20	\$5,186,574.24
45	2/15/2024	\$30,847.35	\$18,369.12	\$12,478.23	\$5,174,096.01
46	3/15/2024	\$30,847.35	\$18,324.92	\$12,522.43	\$5,161,573.58
47	4/15/2024	\$30,847.35	\$18,280.57	\$12,566.78	\$5,149,006.80
48	5/15/2024	\$30,847.35	\$18,236.07	\$12,611.28	\$5,136,395.52
49	6/15/2024	\$30,847.35	\$18,191.40	\$12,655.95	\$5,123,739.57
50	7/15/2024	\$30,847.35	\$18,146.58	\$12,700.77	\$5,111,038.80
51	8/15/2024	\$30,847.35	\$18,101.60	\$12,745.75	\$5,098,293.05
52	9/15/2024	\$30,847.35	\$18,056.45	\$12,790.90	\$5,085,502.15
53	10/15/2024	\$30,847.35	\$18,011.15	\$12,836.20	\$5,072,665.95
54	11/15/2024	\$30,847.35	\$17,965.69	\$12,881.66	\$5,059,784.29
55	12/15/2024	\$30,847.35	\$17,920.07	\$12,927.28	\$5,046,857.01
56	1/15/2025	\$30,847.35	\$17,874.29	\$12,973.06	\$5,033,883.95
57	2/15/2025	\$30,847.35	\$17,828.34	\$13,019.01	\$5,020,864.94
58	3/15/2025	\$30,847.35	\$17,782.23	\$13,065.12	\$5,007,799.82
59	4/15/2025	\$30,847.35	\$17,735.96	\$13,111.39	\$4,994,688.43
60	5/15/2025	\$30,847.35	\$17,689.52	\$13,157.83	\$4,981,530.60

3-18-20

Dear Parents of ILSW,

Jesus is in the boat! (If you don't know what that means, watch our chapel on Facebook from yesterday afternoon!)

The teachers that instruct and care for our 2 year olds-8th grade have been working ABOVE AND BEYOND to transfer normal daily life at ILS to online learning at home.

It is very important to set up a workspace at home where students are going to be able to learn and not be easily distracted by other things going on in the home.

You will be getting communication directly from your teacher(s) (if you have not done so already) about Google Classroom(K-8) or Seesaw (preschool).

Communication :

Your teacher will communicate with you via FastDirect **IF** you have something to pick up. Some teachers sent items home already, some teachers have it 100% online and some teachers have some additional materials to pick up from school.

Plan for distribution of Chromebooks and other materials: Families can pick up all school given materials:

Thursday, March 19th from 10am-noon and from 1-3pm or

Wednesday, March 25th from 10am-noon. All of the materials are in the Fellowship Hall.

Please pull in under the large church overhang and we will bring your materials to your car.

Middle Schooler's that were absent on Monday and/or Tuesday: The above times are also the times that middle school students (6th-8th) will be able to clear out their lockers if they were not in attendance on Monday or Tuesday. *If your middle schooler was in attendance on Monday or Tuesday, they were already sent home with all of the contents of their locker. They will not be allowed up to the locker area because they already have everything they need.*

Chromebooks Rentals: You will only receive a Chromebook if you signed up for one via the link in previous communication.

Online learning devices: You do not need to have a "Chromebook", any device that can connect and access the internet will work.

Special Instructions to connect your child(ren)'s PERSONAL HOME DEVICE to Google Classroom:

[Unlock your child's device for Google Classroom](#)

[Google Classroom Support](#)

It is imperative that the steps be completed before the first day of online school (March 26th). Please check to make sure you can get to your child(ren)'s Google Classroom no later than 1pm on March 25th.

ILSW Online e-learning etiquette contract:

Every student and parent must sign this contract by March 25th. It outlines the rules, regulations and consequences for breaking ILSW e-learning etiquette. [Sign Contract here.](#)

Attendance for e-learning: Attendance is mandatory for online instruction. Attendance will be taken by the teacher for each class period. Students should sign in at the scheduled class time.

Morning Announcements: I will still be starting our day with daily announcements at 8:20am. I will be linked to your child's Google Classroom account.

[Prayer Requests:](#) We realize you probably need prayers more than ever, click on the title link to make as many prayer requests as you desire. We will pray during morning announcements.

Chapel: We will live stream chapel on Immanuel Wentzville's Facebook page on April 1st at 8:30am. Follow us at [Immanuel Wentzville on Facebook.](#)

We continue to pray for you and your families. Thank you so much for your support in all of this!

IHS,
Allison Dolak
Principal

Senior Pastor's Report

BOD March 2020

LOOKING BACK

Participated in the interviews at the seminary; excellent candidates

We designated 2 for assignment; praying we receive one of them

Had 2 pre-marriage couples in for meetings; did 2 chapels; 1 Parklane service

Met with some of you to discuss our ministry needs, including staff needs

CORONA RESPONSE

Will re-evaluate after 2 weeks; may move to live streaming the services if this is extended

What to do with Tuesday morning Bible classes?

Press on? Zoom?

If we extend beyond 2 weeks should we have Pr. Matzat teach a Bible class that we can record?

We have suspended shut-in visits