

# **IMMANUEL LUTHERAN CHURCH & SCHOOL**

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## **BOARD OF DIRECTORS**

## **MEETING MINUTES**

**DATE:** June 16, 2020  
**BY:** Brandon Charter, Secretary 2021

**PRESENT:**

Kris Schuldt, Chair 2020  
Sharron Blalock, Vice Chair 2020  
Joel Mueller, Board Member 2020  
Forrest VanNess, Board Member 2022  
Anna Brandt, Business Manager  
Debi Demien, Board Member 2021  
Carol Waddell, Treasure 2022  
Jason Auringer, Senior Pastor  
Tom Ruff, Board Member 2021  
Roger Huslage, Board Member 2022  
Allison Dolak, Principal  
Tom Roma, Associate Pastor  
Sam Miles, Board Member 2023  
Tim Hennessey, Board Member 2023

**ABSENT:**

**CC:** File - Dropbox  
Website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Kris Schuldt opened the meeting by welcoming our new BOD members and a brief overview of the Policy Governance Model.

Pastor Auringer opened with a prayer and devotion.

Pastor Auringer thanked Kris Schuldt and Sharron Blalock for their service and dedication.

The BOD will read the introduction and chapter 1 from "The Lord Told Me" by Rev. Don Matzat.

The BOD reviewed the Senior Pastor's Report.

The BOD reviewed the Principal's Report.

Sam Miles asked about details on the COVID waivers. Allison Dolak explained the waiver exists primarily for liability reasons.

The BOD reviewed the Business Manager's Report.

Carol Waddell reviewed the Treasurer's Report.

Roger Huslage made a motion to accept the Treasurer's Report. Joel Mueller seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town-hall style.

Tom Ruff asked a question about the formal role that Pastor Matzat holds at this time. Pastor Auringer responded that he is a Pastoral Assistant.

Roger Huslage asked about our plan to go back to 3 services in the fall. Pastor Auringer responded that at this time we plan to go back to the standard 3 services on Sunday morning.

Joel Mueller praised Aaron Richardson for his work and time for leading the online Sunday School. Pastor Auringer agrees and also discussed the upcoming online VBS which Aaron is also leading.

Roger Huslage asked about our thoughts on the recent supreme court vote and the impacts to the church. A brief discussion took place and the topic will likely be revisited in the future.

Anna Brandt provide some details regarding our mortgage payment change.

Kris Schuldt asked about the stripping on the parking lot. Anna Brandt responded with some details about the colors and distance between the lines.

Tom Ruff reviewed the proposed modifications needed on the constitution. The BOD discussed the changes. The BOD will review the document on their own and send feedback to Tom Ruff.

Pastor Auringer provided an update on our partnership with St. Paul, New Melle.

Kris Schuldt provided a review of the chair duties document that he compiled for the BOD. He suggested that the BOD review the document.

Sharron Blalock thanked the MLT and Pastor Roma on the guidance and direction through the COVID-19 situation. The BOD is very grateful for their leadership!

Kris Schuldt appointed Roger Huslage to the role of a temporary chair from 7/1/2020 through the July, 2020 BOD meeting.

Kris Schuldt appointed Tom Ruff to the role of a temporary vice-chair from 7/1/2020 through the July, 2020 BOD meeting.

The BOD will formally elect a chair, vice-chair, and secretary at the July, 2020 BOD meeting.

The BOD thanked Kris Schuldt and Sharron Blalock for the service and leadership as chair/vice-chair for so many years.

The BOD did their self-review and closed with a prayer.

## **Senior Pastor's Report**

**BOD June 2020**

**THANK YOU, KRIS & SHARRON, FOR YOUR OUTSTANDING WORK ON THE BOARD  
YOU WILL BE MISSED!**

### **Livestream**

Update: 3 new cameras and the accompanying equipment are being installed for our permanent move to livestreaming 2 services a weekend

### **Worship in person**

We have worshipped in person for 5 weekends; attendance continues to grow; the weekend of June 13/14 saw a big jump

The Sunday bible class will likely remain in the Sanctuary and livestreamed through July

We are in discussion on bringing back coffee fellowship in the near future

### **VBS**

It will be different; but it will be fun; great job by the volunteers!

### **Zoom**

Zoom continues along with in person bible study on Tuesdays; making our way through Acts

### **New Melle**

Installation for Maxx Fisher will be on Sunday, August 2, at 3 pm in New Melle. Stay tuned for more details

### **Opening Up**

Since our last meeting I've done one graveside service, one wedding, and one hospital call; Tom will have a funeral here at church on Saturday the 20<sup>th</sup>.

### **Vacation**

I will be on vacation from June 27-July 10; Pastors Roma, Matzat, and Rawlings will fill in.



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**To:            Board of Directors**  
**From:        Anna Brandt**  
**Date:         06/16/20**

### **Building / Properties**

1. Storage facility has been sub-divided into bays. Shelving has been ordered. We will begin cleaning out area's deciding what needs to be moved and what needs to be discarded. Estimated delivery date on shelving is July 6<sup>th</sup>.
2. Rough-in plumbing in Storage Building is scheduled to be completed by the end of June.
3. We had an early start on summer clean up and we are on schedule to be done by the end of July.
4. Building sprinkler systems has been inspected and passed.
5. Elevator inspection is pending inspection. Due to COVID 19 they are running behind on finalizing the inspection. Our due date is July 1<sup>st</sup> but has a 90-day lea-way.
6. Sealing and Striping of parking lot is scheduled for July 9<sup>th</sup> & 10<sup>th</sup>
7. Concrete driveway and sidewalks to be added prior to school start up.

### **Financials**

I have completed an estimate of our PPP Loan Forgiveness and according to my calculations all the loan should be forgiven. Completing the paperwork on the official form has not been started.

There is no surplus of revenue this fiscal year. School revenues are under budget due to cancellation of Before & After School Care; 5 families moving during the fiscal year and prior year unpaid tuition was over budgeted.

Final guestimate on expenses is we will be under budget but not excessively. While we have saved in some areas, we have also bought new equipment and services for live streaming, etc.

## IMMANUEL LUTHERAN CHURCH DASH BOARD

### Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2019-2020	\$ 255,547	\$ 242,300	\$ 13,247
2018-2019	\$ 253,194	\$ 218,700	\$ 34,494

### Giving - GENERAL

**2020**

**2019**

March 31, 2020	\$ 80,865	March 31, 2019	\$ 84,763
April 30, 2020	\$ 86,512	April 30, 2019	\$ 84,639
May 31, 2020	\$ 88,170	May 31, 2019	\$ 83,792
3-month total	\$ 255,547	3-month total	\$ 253,194

**Due to COVID19 began offering On-Line Giving and Giving via Give + app on Smart Phones**

### Giving - CAPITAL CAMPAIGN - Mortgage Payment

March 31, 2020	\$ 38,470	March 31, 2019	\$ 40,034
April 30, 2020	\$ 31,124	April 30, 2019	\$ 37,760
May 31, 2020	\$ 33,584	May 31, 2019	\$ 33,178
3-month total	\$ 103,178	3-month total	\$ 110,972

**LCEF Obligation (3) Mo. \$ 104,298**

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### Attendance Worship Ser

**2020**

**2019**

March 31, 2020	4,953	March 31, 2019	3,595
April 30, 2020	6,451	April 30, 2019	3,744
May 31, 2020	3,583	May 31, 2019	2,565
3-month total	14,987	3-month total	9,904

**March** represents church attendance 2,322 & 2,631 household views on YouTube

**April** represents total Household views on YouTube [Palm Sunday, Holy Week, Easter]

**May** represents in church [684] and views on YouTube [2,899]

**Due to COVID19 Church Services converted to YouTube Recordings eff 3/22/20; Live Streaming 4/05/20**

### Attendance Bible Class

**2020**

**2019**

March 31, 2020	457	March 31, 2019	308
April 30, 2020	267	April 30, 2019	211
May 31, 2020	341	May 31, 2019	214
3-month total	1,065	3-month total	733

**Part of Mar & all of April & May** Bible Study represents total Household views on YouTube AFTER Sunday morning. Sunday views are unkn if they stay on after 8 AM service

**Due to COVID19 Sunday AM Bible Study was canceled eff 3/22; Live Streaming began 4/12/20**

### Youth

**2020**

**2019**

Confirmation	30	Confirmation	31
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### Baptisms

**2020**

**2019**

March 31, 2020	1	March 31, 2019	3
April 30, 2020	0	April 30, 2019	4
May 31, 2020	0	May 31, 2019	9
3-month total	1	3-month total	16

**Confirmation for 2020 held Live Stream 06-14-20 [Immediate Family in Church]**

## Principal's 6-16-2020 BOD Report

1. Still planning on starting school "live" on Augusts 19<sup>th</sup> for k-8 and August 24<sup>th</sup> for preschool.
2. Working on new scheduling with modifications. The teachers are all on board for next year to start as "normal" as possible.
3. Working on our modifications. Will announce those modifications for the school year on July 20<sup>th</sup>, 2020. Public schools will be announcing what they will be doing on July 15<sup>th</sup>. If they do NOT go back to physical school, we will have an influx of applications. We will process all applications after July 8<sup>th</sup> in a true application fashion. We will accept applications from July 8<sup>th</sup>-the 24<sup>th</sup> and analyze applications. We will let people know if they are admitted no later than July 31<sup>st</sup>.
4. COVID-19 waivers have been added to staff contracts and there will be a special COVID-19 acknowledgement/waiver for all families to sign.



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**Date:            16 June 2020**

**To:                Board of Directors**

**From:            Carol Waddell, Treasurer**

#### **Legacy Campaign**

- Receipts are under budget but the overage from last year's receipts have helped to offset the shortage.
- March -May receipts were about \$1,200 under budget

#### **Church and School Ministry**

- Church receipts for May were over budget about \$14,500
- Church year-to-date receipts are \$13,247 over projected
- March-May receipts were about \$2,400 over budget

#### **e-Giving**

- Thank you to everyone who supported and/or used the eGiving or Give + app during Covid 19