



# Tuition Assistance

**Step 1:** Complete Application online at FACTS

- <https://online.factsmgt.com/ga/inst-application/inst/4FG82>
- One application per household
  - \* Includes Lutheran High Schools
  - \* Divorce families must complete separate applications if both parents are paying tuition

**Step 2:** Submit payment for application (\$35)

**Step 3:** Submit **ALL** 2021 tax documents -

by **April 10, 2022**

- Applicant and co-applicant must submit tax docs
  - \*\*\*Tax documents do not have to be filed; but must be prepared and submitted to your application
- **CHECK EMAIL.** FACTS representatives will email if documentation is missing. Please respond to the FACTS representatives if they contact you and check your junk folder for any FACTS emails.
- Documents can be uploaded to your application via PDF or picture taken with your mobile device
  - \*\*\*Tips on uploading a document can be found at [lesastl.org](http://lesastl.org)

## Do I qualify?

Many families will qualify for some level of assistance from LESA if **at least 10% of income** from 2021 is used to cover the cost of their child/children's Lutheran K-8 **net tuition**.



## Required Documentation

**Submit by April 10, 2022**

2021 Tax Documents

- 1) 1040 form (page 1 & 2)
- 2) W-2s
- 3) Income docs
  - > Schedule 1 – 5, C, E, K, etc.
- 4) Non-taxable docs
  - > Child support, SNAP, Welfare, Social Security
- 5) Corporate, Partnership, &/or trust tax forms
- 6) Other docs may be required
  - > Household bills, daycare, etc

# Deadline: April 10, 2022

Have Questions???

**FACTS customer service: 1.866.315.9262**

Monday—Thursday 7:30-7pm; Friday 7:30-5pm

**LESA office: 314.200.0790**

[lesastl.org](http://lesastl.org)