

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: January 21, 2021
BY: Brandon Charter, Secretary 2021

PRESENT:

Tom Ruff, Chair 2021
Debi Demien, Board Member 2021
Forrest VanNess, Board Member 2022
Anna Brandt, Business Manager
Carol Waddell, Treasure 2022
Jason Auringer, Senior Pastor
Joel Mueller, Vice Chair 2023
Sam Miles, Board Member 2023
Allison Dolak, Principal

ABSENT:

Roger Huslage, Board Member 2022

CC: File - Dropbox
Website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

The BOD had a discussion and review of a personnel item.

Pastor Auringer led the group in prayer and a special devotion. The group will read chapter 10 and 11 of "The Lord Told Me" by Rev. Don Matzat for the next meeting.

The BOD reviewed the Senior Pastor's Report.

The BOD reviewed the Principal's Report.

The BOD reviewed the Business Manager's Report.

Carol Waddell reviewed the Treasurer's Report.

Brandon Charter made a motion to accept the Treasure's Report. Forrest VanNess seconded and all approved.

The BOD asked questions to Pastor Auringer, Allison Dolak, and Anna Brandt in a town-hall style.

Joel Mueller asked about baptisms last fiscal year vs this fiscal year. A discussion took place regarding the impacts of COVID-19.

Tom Ruff provided an update on the constitution review. We have not heard back from the district.

The BOD discussed filling the open position on the board. Sam Miles made a motion to appoint Chris Hall to fill the vacancy. Joel Mueller seconded and all approved.

Brandon Charter discussed the creation of a policy for the Medical, Security, Weather plan. The BOD agrees that a policy is needed to ensure the plan exists and is updated on a regular cadence.

Brandon Charter proposed a committee be formed to evaluate the information security on the campus and create an information security policy.

Tom Ruff discussed the convention referendum which will be presented at the upcoming voters meeting.

The BOD finalized the agenda for the upcoming voters meeting.

Forrest VanNess made a motion to support the application for a deaconess internship for the 2021-2022 year. Carol Waddell seconded and all approved.

Sam Miles made a motion to approve a housing allowance increase for Melissa Bady. Joel Mueller seconded and all approved.

The BOD read thank you notes from the MLT and teachers for Christmas gifts.

The BOD did their self-review and closed with a prayer.

Brandon Charter made a motion to adjourn. Sam Miles seconded and all approved.

Senior Pastor's BOD Report

January

Miscellaneous Ministry Items

Since last meeting:

1 wedding; 1 renewal of vows; 2 funerals; 1 graveside

Numerous office appointments

Christmas services went very well and we had our largest crowds since COVID

Current & Upcoming News

Tuesday Bible study continues with the study of Luke

Pr. Matzat continues his Sunday class on Apologetics

An adult instruction class has completed 2 weeks of the 6 week course; about 15 in attendance

Youth ministries hoping to return ASAP

Lent begins with Ash Wednesday on February 17 with 2 services (5 & 7 pm)

Midweek services will follow the normal 3:45 & 6:45 service times

As the vaccine becomes more widely available we will strive to bring back a more normal Sunday routine by reintroducing elements that have been suspended.

I will be absent from February 3-6 so that I can visit my parents in Florida.

Capital Campaign beginning May 1, 2021: *Overflowing* based on 2 Cor. 8:1-5

We want you to know, brothers, about the grace of God that has been given among the churches of Macedonia, ²for in a severe test of affliction, their abundance of joy and their extreme poverty have overflowed in a wealth of generosity on their part. ³For they gave according to their means, as I can testify, and beyond their means, of their own accord, ⁴begging us earnestly for the favor of taking part in the relief of the saints— ⁵and this, not as we expected, but they gave themselves first to the Lord and then by the will of God to us.



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To: Board of Directors
From: Anna Brandt
Date: Thursday, 01/21/21

Building / Properties

- Final organization in the storage facility has been completed by Mike Schlipp
- Mike & Mark have repaired/replaced equipment so the Carillon Bell System is now working.
- Overhead lighting on the second floor has all been cleaned [ILC has a fly issue this year, not sure why] and LED bulbs replaced over Christmas break.
- Lighting has been installed under the stairway which is now designated for Custodial/Janitorial supplies and equipment.
- Some hallway walls have been patched but is on the schedule to be repainted.
- Attending to any & all minor repairs to school classrooms, bathrooms, MPB, etc as needed.

Leave A Legacy Campaign

We have 4 months remaining in the campaign. Letters were included with the 2020 Year End Contribution reports to all stewards outlining their pledge and how much they have contributed to their pledge from May 1, 2018 through December 31, 2020

My **estimated** additional donations from pledges from January to April 2021 is approximately \$ 90K. **Payments to LCEF for January through April 2021 = approx. \$ 133,000**

Total "Pledged" for the entire 3-year Campaign	\$ 1,121,410
Total giving towards the above pledges through 01/17/21	\$ 1,016,029
Payments to LCEF for the entire 3-year Campaign =	\$ 1,234,873
 Total giving towards Leave A Legacy Campaign from Other Sources	 \$ 203,407

See Page 2 for Dash Board

IMMANUEL LUTHERAN CHURCH DASH BOARD

Three Month General Giving vs Projected General Giving

	Giving	Projected	Variance
2020-2021	\$ 285,677	\$ 286,900	\$ (1,223)
2019-2020	\$ 298,147	\$ 270,600	\$ 27,547

Giving - GENERAL

2020

2019

October 31, 2020	\$ 77,915	October 31, 2019	\$ 81,769
November 30, 2020	\$ 92,338	November 30, 2019	\$ 83,200
December 31, 2020	\$ 115,424	December 1, 2019	\$ 133,178
3-mo total	\$ 285,677	3-month total	\$ 298,147

Due to COVID19 began offering On-Line Giving and Give + app on Smart Phones

Giving - CAPITAL CAMPAIGN - Mortgage Payment

October 31, 2020	\$ 20,878	October 31, 2019	\$ 24,588
November 30, 2020	\$ 31,523	November 30, 2019	\$ 55,750
December 31, 2020	\$ 57,382	December 1, 2019	\$ 25,666
3-mo total	\$ 109,783	3-month total	\$ 106,004

LCEF Obligation (3) Mo. \$ 99,744

Obligation (3) Mo. \$ 104,298

Attendance Worship Ser

2020

2019

October 31, 2020	2,757	October 31, 2019	2,648
November 30, 2020	3,675	November 30, 2019	2,775
December 31, 2020	4,562	December 1, 2019	6,374
3-mo total	10,994	3-month total	11,797

Oct represents in church [1373] and views on YouTube [1,384]

Nov represents in church [1780] and views on YouTube [1,895]

Dec represents in church [2136] and views on YouTube [2426]

Due to COVID19 Church Services converted to

YouTube Recordings; Live Streaming 04/05/20

Attendance Bible Class

2020

October 31, 2020	183	October 31, 2019	240
November 30, 2020	198	November 30, 2019	353
December 31, 2020	107	December 1, 2019	140
3-mo total	488	3-month total	733

All of April -Aug Bible Study represents total Household views on

YouTube **AFTER** Sunday morning. **Sunday views are unkn if they stay on after 8 AM service**

Beginning **SEPT** these are **in-house Bible Study** attendees

Due to COVID19: Sunday AM Bible Study was canceled; Livestreaming began 4/12/20; stopped 9/6/20

Youth

2020

2019

Confirmation	30	Confirmation	31
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Baptisms

2020

2019

October 31, 2020	0	October 31, 2019	5
November 30, 2020	0	November 30, 2019	4
December 31, 2020	2	December 1, 2019	3
3-mo total	2	3-month total	12

Confirmation for 2020 held Live Stream 06-14-20 [Immediate Family in Church]



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Date: **01/20/2021**

To: **Board of Directors**

From: **Carol Waddell, Treasurer**

Legacy Campaign

- Please see Anna's monthly report

Church and School Ministry

- School revenue is down but so are payroll expenses.
- At the time the budget was developed, we were planning on 7 pre-school classes. Due to enrollment (after the budget was prepared) we have 6 pre-school classes. [This is pre-school classes ages 3 and up]
- Church revenue is under budget [\$15,000] but so are expenses.
- Our "Net" position as a "church & school" is ahead of budget.
- We are halfway through fiscal year 2020-21

Principal's Board Report for January 21,2021

1. I have interviewed 19 new students/families interested in K-8 in the last 5 workdays.
2. We are 100% application only in K-8. Applications are due by February 10th and enrollment decisions are mailed starting on February 19th. Entrance exams for all 1st-8th graders are required.
We have received 43 NEW applications for K-8 since we opened up our enrollment process Sunday Night. That does not include all of the interviews I have already given.
New preschool families are registering starting at 9am on February 8th.
3. We will be calling Linnea Buchholz on Monday to replace Kari Maser in preschool. Kari is a seminary wife and her husband will be called somewhere this spring.
4. My doctoral program continues to go well, but it has definitely been more challenging with changing many roles and procedures due to COVID and a lot of demand on enrollment. Thank goodness our teachers and students are AWESOME. The teachers are essentially teaching each day to two groups of people, online and the classroom. They prep for at home learners that needs their materials gathered and printed immediately, on Google Classroom and hands on learning in the classroom. I know it is stressful, but I really admire their dedication and united front that students should be in the classroom and schools should be open.
5. We are doing well with "wellness" in the building. People are respecting the rules and we are still open because of it.