

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

MEETING MINUTES

DATE: May 16, 2023

BY: Bonnie Schulte, Secretary 2024

PRESENT: Tom Ruff, Chair 2024
Carol Waddell, Treasurer, 2025
Vern Boehme, Board Member 2024
Grant Goris, Board Member 2023
Chris Hall, Board Member 2023
Kevin Heneghan, Board Member 2025
Joel Mueller, Board Member 2023
Forrest Van Ness, Board Member 2025
Tom Roma, Associate Pastor
Allison Dolak, Principal
Debbie Anderson, Director of Finance

ABSENT: Pastor Jason Auringer, Senior Pastor

GUESTS: None

CC: Tammy Brenningmeyer, Assistant Principal
File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Chair Tom Ruff called the meeting to order at 7 p.m.

Pastor Tom Roma opened the meeting with prayer.

April 2023 Minutes approved by e-mail.

MLT Reports

Senior Pastor's Report – No report

Principal's Report – BOD members reviewed Allison Dolak's report. Discussion regarding National Jr. Honors Society program and security updates.

Action Item: Allison Dolak will forward updated facilities maps to BOD Secretary, Bonnie Schulte, who will ensure documents are stored as needed.

Business Manager's Report – None

Treasurer's Report – The BOD reviewed the submitted Dashboard and financial reports. Carol Waddell commented on both the Overflowing Campaign and anticipated financial giving through the balance of the 2022-2023 year.

Kevin Heneghan made the motion to accept the Dash Board/Treasurer's Report as presented. Forrest Van Ness seconded the motion. Motion approved by unanimous vote.

OPEN QUESTIONS

- Questions for Pastor Auringer – None
- Questions for Allison Dolak – None
- Questions for Carol Waddell, as Business Manager – None

OLD BUSINESS

Information Security Committee – no update

Parking Lot Improvements – Grant Goris reviewed the breakdown of changes to the plans that were approved by St. Charles County. Project continues to move forward.

Long-Term Planning Update – Tom Ruff commented on Committee activities regarding the following:

- Primary issue over the past five to six weeks involving attempts to communicate with adjacent landowners regarding a conversation to discuss possible church acquisition. No response to date.
- Most immediate need addressing maxed-out facilities, i.e., office space and gathering space such as facilities to hold Bible studies, youth programs, etc.
- Construction to connect the gymnasium and main church buildings.
- On-going investigation into sewer connection needs.

Committee anticipates the ministry clarity process to be beneficial in providing further direction on long-term needs.

BOD Nomination and Selection Process – Vern Boehme reported all is ready for voting to take place at the upcoming May 22 Voters Meeting. Vern commented on the positive working relationship with the church office staff in preparing for the upcoming vote.

150th Anniversary – Kevin Heneghan reported the Committee's next meeting is scheduled for June 6.

Voters Meeting Budget Presentation – Debbie Anderson presented the updated 2023-2024 proposed budget that will be presented at the May 22 Voters Meeting. Discussion regarding allocation of anticipated security camera expenses.

Chris Hall made the motion amending the previous BOD approved motion (February 21, 2023) regarding payment of security cameras. Pay 50% of costs (up to \$40,000) by end of the 2022-2023 fiscal year (June 2023) and plan for expensing the remainder of costs in the 2023-2024 budget. Joel Mueller seconded the motion. Approved by unanimous vote.

May Voters Meeting Agenda – Tom Ruff reviewed the planned agenda.

NEW BUSINESS

Discuss Management of Voter Roles – Tom Ruff noted the need for better procedures to ensure eligibility of attendees voting at Voters and Special Voters meetings, i.e., individuals must have attended one of the previous three triennial voters meetings to cast a vote. This does not include previous attendance at special voters meetings.

Other New Business — None

BOD SELF-REVIEW

The Board conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Kevin Heneghan made a motion to adjourn. Grant Goris seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 8:50p.m.

Next Voters Meeting – Monday, May 22, 2023

Next BOD Meeting – Tuesday, June 20, 2023